

**GEORGETOWN COUNTY WATER AND SEWER DISTRICT  
BOARD OF DIRECTORS MEETING  
THURSDAY APRIL 11, 2024 – 6:00 PM  
PAWLEYS ISLAND CONFERENCE ROOM  
PAWLEYS ISLAND, SC**



**AGENDA**

- I. CALL TO ORDER AND PROOF OF QUORUM (6:00 PM)**
- II. PUBLIC HEARING (6:00 PM – 6:20 PM)**
  - 1. Opening Statement by the Chair
  - 2. Assessment Appeals Hearing
- III. READING AND APPROVAL OF MINUTES (6:20 PM – 6:25 PM)**
  - 1. Minutes from Regular Meeting on March 14, 2024
- IV. NEW BUSINESS (6:25 PM – 6:40 PM)**
  - 1. Holiday Policy Revision
  - 2. Community Water Projects – Material Bids
  - 3. Pawleys Island Manholes – Change Order
- V. PROJECT PLANNING AND REVIEW (6:40 PM – 6:50 PM)**
  - 1. Capital Improvement Projects: Status Report
  - 2. Developer Projects: Status Report
- VI. EXECUTIVE DIRECTOR’S REPORT (6:50 PM – 7:00 PM)**
  - 1. February 2024 Financial Report
  - 2. HR Quarterly Report
- VII. EXECUTIVE SESSION (7:00 PM – 7:20 PM)**
  - 1. General Discussion for Legal Counsel
  - 2. Discussion of Assessment Appeals – The Board May Take Action on Matters Discussed in Executive Session Upon its Return to Regular Session.
- VIII. ADJOURN (7:20 PM)**



# MEMO

**TO: BOARD OF DIRECTORS**

**FROM: JOHN F. BUCK, CPA** *JFB*  
**FINANCIAL/ADMINISTRATION SERVICES DIRECTOR**

**DATE: APRIL 2, 2024**

**SUBJECT: ASSESSMENT APPEALS HEARING**

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The Board of Directors recently approved the resolution providing for the imposition of assessments for the Waverly Sewer Project. In accordance with South Carolina Statutory Law and the Board adopted resolution, each property owner, so affected, was provided notice of the imposition of the assessment lien and his/her appeal rights.

South Carolina law provides that a timely filed assessment appeal must be received no later than three days prior to the date of the assessment appeals hearing. Each appeal must be submitted in writing. The deadline for the receipt of appeals was set for noon, Monday, April 8, 2024. As of Tuesday, April 2, 2024, no appeals have been received. If any appeals are received, the documentation submitted by the appellants, appeals hearing guidance procedures, and District staffs' findings will be provided to the Board of Directors in a separate document.

Successful appeals will require the assessment roll to be modified. As such, the per parcel assessment would be adjusted based on the number of the remaining parcels subject to the assessment in the project.

**Recommendation: For information only.**

GEORGETOWN COUNTY WATER AND SEWER DISTRICT  
BOARD OF DIRECTORS – REGULAR MEETING  
THURSDAY MARCH 14, 2024  
GEORGETOWN, SC

**Board Members Present:**

Leona Myers Miller, Chair  
John Sands, Vice Chair  
Comeletia Pyatt, Secretary  
Skip Corn, Member  
Zann Smith, Member  
Steve Squires, Member

**Staff Present:**

Tommie Kennedy, Executive Director  
John Buck, Finance/Admin Services Director  
Michael Yip, Operations Director  
Amanda Gill, Engineering/Construction Director  
Dorothy Small, HR Manager  
Carson White, HR Generalist/Exec. Assistant  
LaDain Port, Finance Manager  
Zach Webb, Accounting Supervisor

**Others Present: Members from the Sampit community (full list will be attached to these minutes).**

**I. CALL TO ORDER AND PROOF OF QUORUM**

The Georgetown County Water and Sewer District Board of Directors met in person on Thursday, March 14, 2024. The agenda was publicly posted at the District offices and was emailed to the *Coastal Observer*, the *Georgetown Times*, and *Sun News*. A quorum was verified, and the meeting was called into session by order of Chair, Leona Myers Miller promptly at 6:00 PM.

**II. READING AND APPROVAL OF MINUTES**

The minutes of the Board meeting held on February 8, 2024, and the minutes of the budget workshop on February 27, 2024, were submitted for approval. There were no additions or corrections to the Board meeting held on February 08, 2024, or to the budget workshop minutes on February 27, 2024. Chair, Leona Myers Miller accepted a motion from Vice Chair, John Sands duly seconded by Member, Skip Corn to approve the minutes. The motion carried unanimously.

### III. NEW BUSINESS

#### 1. Sampit Community Requested To Speak

County Council Member, Everett Carolina presented to the Board the Sampit community's need for public sewer and how the lack of sewer has impacted the community. Mr. Carolina also discussed the status of the water lines in the Sampit Community and how it has affected their fire protection. Mr. Carolina requested that Georgetown County Water and Sewer District seek all possible funding sources and sponsor this project for the Capital Project Sales Tax. Two other members of the Sampit community also addressed the Board with their concerns regarding the water and sewer infrastructure for the Sampit residents.

#### 2. Capital Project Sales Tax (CPST)

Engineering and Construction Director, Amanda Gill approached the Board with a proposed list of eleven (11) capital-funded projects. Mrs. Gill explained that staff was notified of a Capital Project Sales Tax (CPST) within Georgetown County and the 1% local sales and use tax would be used to fund specific capital projects such as roads, bridges, public facilities, recreation facilities, and water and sewer projects. Mrs. Gill further explained that the tax would be in place for a defined period approved by voters on the November 2024 ballot and the Commission will identify the projects that will be included in the referendum, prioritize the projects, and formulate the referendum question that will appear on the ballot. The District has been asked to submit a list of projects for the commission to consider. Staff recommended sponsoring the following eleven (11) projects and submitting them for evaluation to the CPST Commission:

Projects

1. Hwy 701 Corridor Phase I & II Water Improvements
2. Hwy 701 Corridor Phase III Water Improvements
3. Sampit Community Sewer Improvements
4. Oatland Community Sewer Improvements
5. Saint Luke Community Sewer Improvements
6. Big Dam Swamp Water Improvements
7. Jerusalem & Northwest Pee Dee Water Improvements
8. Hwy 701 Pump Station Corridor Sewer Improvements
9. Georgetown Airport Water & Sewer Improvements
10. Hwy 521 Water Improvements
11. Brick Chimney Road Sewer Improvements

After further discussion, Chair, Leona Myers Miller accepted a motion from Vice Chair, John Sands duly seconded by Secretary, Comeletia Pyatt approving Staff's recommendation of the proposed project list excluding #9 - Georgetown Airport Water and Sewer Improvements for evaluation by the CPST Commission. The motion carried unanimously.

### 3. FY2024 Hydrant Replacement

Engineering and Construction Director, Amanda Gill presented to the Board the bid results for a continuation of the District's hydrant replacement program. Bids were sent to contractors for the replacement of 15 post hydrants and 3 fire hydrants throughout Georgetown County. Mrs. Gill explained that the post hydrants include those that have been damaged beyond repair while the fire hydrants included are still in operation but need replacement before they become inoperable. The solicitation for bids was advertised in compliance with the District's procurement policy and posted on the District's website. The District received three (3) bids on February 28, 2024, at 2:00 PM from Green Wave Contracting LLC for \$61,200.00, Lawrimore Construction, Inc. for \$39,500.00, and ARC, Inc. for \$132,000.00. Staff recommended awarding the contract to Lawrimore Construction, Inc. for \$39,500.00 with the District supplying material at a cost not to exceed the budgeted \$50,000.00 funded by the FY2024 Depreciation and Capital Replacement. Without further discussion, Chair, Leona Myers Miller accepted a motion from Member, Skip Corn duly seconded by Vice Chair, John Sands to approve Staff's recommendation awarding the contract to Lawrimore Construction, Inc. for \$39,500.00 at a cost not to exceed the budgeted \$50,000.00. The motion carried unanimously.

### 4. Bid Results: Vertical Pump Rehabilitation

Operations Director, Michael Yip approached the Board with the bid results for a vertical pump repair and replacement. Mr. Yip explained that the FY2024 Depreciation and Capital Replacement budget provides the repair and replacement of vertical turbine pumps for the Murrells Inlet WWTP and Waccamaw Neck WTP. Due to the limited redundancy at the Murrells inlet WWTP, staff recommended purchasing one (1) pump and one (1) motor and rehabilitate the existing pump as a spare to maintain optimum operation. The solicitation for bids was advertised in compliance with the District's procurement policy and posted on the District's website.

The District received six (6) bids on February 29, 2024, at 2:00 PM from mechanical contractors who specialize in industrial pump sales, repairs, and rehabilitation. Staff recommended awarding the rehabilitation of the existing pumps for \$56,253.00 with a 10% contingency of \$5,625.00 and purchasing one vertical turbine pump for \$62,722.00 for a total of \$124,600.00 to AC Schultes of Carolina, Inc. Without further discussion, Chair, Leona Myers Miller accepted a motion from Vice Chair, John Sands duly seconded by Secretary, Comeletia Pyatt to approve Staff's recommendation awarding the contract to AC Schultes of Carolina, Inc. for a total of \$124,600.00 funded by Depreciation and Capital Replacement Fund. The motion carried unanimously.

5. Bid Results: Elevated Storage Tank Coating and Repair

Operations Director, Michael Yip presented to the Board bid results to furnish all necessary materials, tools, equipment, and labor for the repair of the tank interior on the 500,000-gallon elevated water storage tank located on Pond Road, in the Murrells Inlet area of Georgetown County, South Carolina. Mr. Yip explained that after inspections and attempted corrections, an inspection report recommended a full interior sandblast to metal with a completely new interior coating system to repair the tank. The solicitation for bids was advertised in compliance with the District's procurement policy and posted on the District's website. The District received seven (7) bids on March 6, 2024, at 2:00 PM with the lowest bidder being S & E Diving in the amount of \$118,000.000. Staff recommended awarding the contract to S & E Diving for \$118,000 with a \$11,800.00 contingency for a total of \$129,800.00 funded by Water Impact Fees. Without further discussion, Chair, Leona Myers Miller accepted a motion from Vice Chair, John Sands duly seconded by Secretary, Comeletia Pyatt to approve Staff's recommendation awarding the contract to S & E Diving at a cost not to exceed \$129,800.00. The motion carried unanimously.

6. Chemical Budget Increase

Operations Director, Michael Yip presented to the Board a Chemical Budget increase for FY2024. Mr. Yip explained that the continuous rain events beginning in late August 2023 have caused high coloration and organic material leaching into the river creating an influx of poor water source quality and impacting the water treatment at the Waccamaw Neck

Water Treatment Plant. Mr. Yip states that the two (2) major chemicals that affect the water treatment are Ferric Chloride to remove organics (color) and Sodium Hydroxide for pH adjustments. Staff is predicting an increase in chemical costs of 52.5% for both Ferric Chloride and Sodium Hydroxide in FY2024 and recommended increasing the Chemical Budget of \$196,350.00 for Ferric Chloride and \$78,170.00 for Sodium Hydroxide in FY2024 to be funded out of Contingency. Without further discussion, Chair, Leona Myers Miller accepted a motion from Vice Chair, John Sands duly seconded by Member, Steve Squires to approve Staff's recommendation to increase the Chemical Budget for FY2024. The motion carried unanimously.

#### 7. Aerator Replacement and SCADA Integration

Operations Director, Michael Yip approached the Board about an aerator replacement purchase and SCADA integration quotes. Mr. Yip explained that the Murrells Inlet WWTP is an oxidation ditch treatment system with aerators placed in optimal locations around two ditches to generate oxygen requirements for biochemical oxygen demand (BOD) and Ammonia removal. Mr. Yip stated that the District has replaced three (3) 100 HP stationary aerators with four (4) 25 HP floating platform aerators and to complete the project the District will need to replace the final 100 HP stationary aerator with one (1) additional floating platform aerator and integrate five (5) floating platform aerators into the existing SCADA system. Mr. Yip explained that the District awarded two (2) floating platform aerators for Murrells Inlet Wastewater Treatment Plant to Clearwater, Inc. in April 2023. The total cost for the aerators from Clearwater, Inc. was 48% lower than the next lowest bidder. Staff recommended the direct purchase of one (1) 25 HP floating platform aerator from Clearwater, Inc. for \$45,225.00 to complete the aerator installation for Murrells Inlet WWTP. The District received two (2) quotes for integrating the floating platform aerators into the existing SCADA system from Pro Pump & Controls for \$21,793.38 and from Century Control Systems, Inc. for \$37,837.00. Staff recommended awarding the SCADA integration to Pro Pump & Controls in the amount of \$21,793.38. Without further discussion, Chair, Leona Myers Miller accepted a motion from Member, Steve Squires duly seconded by Vice Chair, John Sands to approve Staff's recommendation to award the aerator replacement to Clearwater, Inc. for \$45,225.00 and SCADA integration to Pro Pump & Controls for \$21,793.38 for a total of \$67,018.38 funded by Depreciation and Capital Replacement fund. The motion carried unanimously.

## 8. Bid Results: Pawleys Island WWTP Airline Repairs

Operations Director, Michael Yip presented to the Board the bid results for the Pawleys Island WWTP airline repairs. Mr. Yip explained that the Pawleys Island Wastewater Treatment Plant uses aeration to provide oxygen to bacteria for treating and stabilizing the wastewater and there are air leaks between the blower building, the sludge holding tank, and the airline header for the aeration basin. He explained further that the blowers account for at least 50% of total energy usage at wastewater treatment plants. He further explained that repairing the air leaks will increase the blower's efficiency, optimize treatment, and reduce energy costs. Mr. Yip informed the Board that the amount budgeted for Blower Replacement will be used to repair the airlines for the Pawleys Island WWTP and the airline repairs were separated into two projects. The Airline Header Project for the aeration basin consists of fabricating 135 feet of stainless steel 6-inch airlines and installing (12) twelve butterfly valves with fittings and gaskets. The Sludge Holding Tank Airline Replacement Project involves replacing 220 feet of 8-inch Ductile Iron airline pipe from the blower building to the tank. The solicitation for bids was advertised in compliance with the District's procurement policy and posted on the District's website. The District received a total of four (4) bids on March 5, 2024, at 2:30 PM for the Airline Header Project with the lowest bidder being Mace Mechanical for \$52,381.00. Staff recommended awarding the contract to Mace Mechanical for \$52,381.00 with a \$5,238.00 contingency. The District received a total of two (2) bids on March 6, 2024, at 2:30 PM for the Sludge Holding Tank Airline Replacement Project with the lowest bidder being North American Construction Company for \$36,115.00. Staff recommended awarding the contract to North American Construction Company for \$36,115.00 with a \$3,612.00 contingency. Without further discussion, Chair, Leona Myers Miller accepted a motion from Vice Chair, John Sands duly seconded by Secretary, Comeletia Pyatt to approve Staff's recommendation awarding the contracts to Mace Mechanical and North American Construction Company for a total of \$97,346.00 funded by Depreciation and Capital Replacement fund. The motion carried unanimously.

## 9. Waccamaw Neck WTP Filter Repair



Operations Director, Michael Yip approached the Board with the bid results to furnish all labor, materials, equipment, and supervision to perform a filter repair on a gravity filter. Mr. Yip explained the Waccamaw Neck Water Treatment Plant experienced a media breakthrough after a filter backwash, which caused filter turbidity to exceed the regulatory limit. He further explained that after performing and observing another filter backwash, it was concluded that the cause of the breakthrough came from damaged filter bed nozzles. Mr. Yip explained that the filter repair consists of removing the media, identifying and replacing the damaged filter bed nozzles, and then returning the media to the filter for operation. The solicitation for bids was advertised in compliance with the District's procurement policy and posted on the District's website. The District received three (3) bids on March 8, 2024, at 2:00 PM with the lowest bidder being Holiday Utility Services for \$36,869.72. Without further discussion, Chair, Leona Myers Miller accepted a motion from Member, Steve Squires duly seconded by Vice Chair, John Sands to approve Staff's recommendation awarding the contract to Holiday Utility Services for \$36,869.72 with a 10% contingency funded by FY2024 Depreciation and Capital Replacement Fund. The motion carried unanimously.

#### 10. Bid Results: Pawleys Island WWTP Clarifier Rehabilitation

Operations Director, Michael Yip presented to the Board the bid results to furnish all necessary materials, tools, equipment, and labor for the rehabilitation of the Pawleys Island WWTP clarifier. Mr. Yip explained that this will be the fourth clarifier overhauled in the last four (4) fiscal years. He further explained that the current project consists of plumbing the center pier and overhauling the existing clarifier drive unit along with replacing the manifold seal, coating the clarifier floor, underwater steel, scum box, and the bridge. Mr. Yip explained that the skimmer arm is running out of plane and missing floating solids on the clarifier and hanging up on the scum beach. The solicitation for bids was advertised in compliance with the District's procurement policy and posted on the District's website. The District received three (3) bids on March 5, 2024, at 2:00 PM with the lowest bidder being Sentury Equipment Corp. for \$239,527.00. Without further discussion, Chair, Leona Myers Miller accepted a motion from Vice Chair, John Sands duly seconded by Member, Skip Corn to approve Staff's recommendation awarding the contract to Sentury Equipment Corp. for \$239,527.00 with a \$23,953.00 contingency

for a total of \$263,480.00 funded by Depreciation and Capital Replacement fund. The motion carried unanimously.

#### 11. Meter Replacement Proposal

Accounting Supervisor, Zach Webb approached the Board with a meter replacement proposal. Mr. Webb explained the FY2024 Capital Improvement Budget included \$80,00 for meter replacement. He further explained in the previous year, a portion of the meter replacement budget facilitated the installation of 113 Sensus iPERL meters along South Waccamaw Drive in Garden City. Mr. Webb mentioned that this area poses significant challenges for manual meter reading due to frequent sand over wash from tides and storm surges and the iPERL meters, being electronic, enable staff to obtain readings without the need to open the meter box, mitigating the issue of sand falling into the box. Mr. Webb proposed further enhancement of efficiency and safety through the addition of a transmitter to the Sensus iPERL upgrading the meter allowing staff to collect readings directly from a vehicle when driving by the meters. Mr. Webb explained the FY2024 budget will cover the purchase of 113 transmitters to convert the existing iPERL meters to AMR capability, and the purchase of 140 more sets comprising meters, transmitters, and lids. This expansion will equip the District with a total of 253 AMR meters for the Garden City route and installations will be performed by District staff. Staff recommended accepting the proposal to purchase meters and related parts from the South Carolina sole supplier, Ferguson Waterworks, for \$79,758.00. Without further discussion, Chair, Leona Myers Miller accepted a motion from Member, Zann Smith duly seconded by Vice Chair, John Sands to approve Staff's recommendation accepting the proposal to purchase meters and related parts from Ferguson Waterworks at a cost not to exceed \$80,000.00. The motion carried unanimously.

#### 12. TD Bank Resolution

Financial and Administrative Services Director, John Buck approached the Board about the TD Bank resolution. Mr. Buck explained that Staff must have this resolution signed any time Board Officers or Staff change. This allows various Board and Staff members to sign District checks. He further explained that all checks \$5,000 or less are to be signed by one authorized person; all checks \$5,000 or more but less than \$25,000 are to be signed by two (2) authorized persons; and all checks \$25,000 or more are to

be signed by two (2) authorized persons, one of which must be a Board Member. Mr. Buck also stated that all wire transfers require the approval of two (2) authorized persons, one of whom must be a Board Member. Staff recommended the adoption of the Governmental Entity Certificate of Resolution. Without further discussion, Chair, Leona Myers Miller, accepted a motion from Vice Chair, John Sands, duly seconded by Member, Skip Corn to accept the staff's recommendation to adopt the Governmental Entity Certificate of Resolution. The motion was approved unanimously.

#### **IV. OLD BUSINESS**

##### **1. Waverly Sewer Project Assessment Roll Certification**

Financial and Administrative Services Director, John Buck presented to the Board the Waverly Sewer Project Assessment Roll Certification. Mr. Buck explained that the project is completed, and staff has identified 22 parcels subject to the assessment. He further explained the total project cost subject to assessment is \$27,532.00 or \$1,2521.45 per parcel placing the annual assessment per parcel based on an interest rate of 4.00% for five (5) years to be \$281.11. Mr. Buck explained that the parcels to be assessed were determined by using the County's zoning classification, the size of the property, the use of the property, and the application for service. Mr. Buck also explained that provided the Board of Directors approves the proposed resolution, the owners of the units or parcels added to the assessment roll would be notified and allowed to appeal against the imposition of the assessment. Any properly filed appeals will be heard on April 11, 2024, during the regular Board of Directors meeting. Staff recommended certifying that the Waverly Sewer Project Assessment Roll is complete and correct as to the lots or parcels to be assessed and to the owners of record of such lots and parcels, subject to the conclusion of the appeals hearing to be held on April 11, 2024, at the Board of Directors meeting. Without further discussion, Chair Leona Myers Miller accepted a motion from Vice Chair John Sands, duly seconded by Member, Zann Smith. The motion carried unanimously.

#### **V. PROJECT PLANNING AND REVIEW**

##### **1. Capital Improvement Projects: Status Report**

Engineering and Construction Director, Amanda Gill reviewed the Capital Improvement Projects with the Board.

1. **Pump Station 304 Bypass / Re-Route (FY20)**

This project is to reduce the load on the sewer system along the Highway 17 Business corridor in Murrells Inlet. Staff will be selecting a route based on recommendations from Highfill Engineering's analysis of the system in 2015. Requests for Proposals (RFPs) will then be issued to the pre-qualified engineering firms for the design of the selected route. Engineering was awarded to Highfill Engineering. Staff is working with the Waccamaw Regional COG to submit an application for an EDA grant. The grant application has been submitted. Staff have received and reviewed Bidding Documents and waiting on an EDA funding decision before going out to bid. The District has been notified of the EDA grant approval for \$1.45 million and is working through grant paperwork and requirements before the project can go out to bid. Staff have received approval from EDA to go out for bids. Bids are due September 14th and will be presented in the October BOD meeting. The District received only one sealed bid on September 14th. Because of EDA requirements, the project will need to be re-bid. Staff will re-bid after January 1st. The Contract Agreement was signed. Staff issued the Notice to Proceed dated May 16, 2022. The line work and Pump Station rehab has been completed. The pump station and force main has been active since August 17th without issue. The paving has been completed and the District is waiting on final sign-off from SCDOT.

2. **Raw Water Intake Solution – Design (FY20)**

There is a need for alternative water source supplies for the Waccamaw Neck Water Treatment Plant. The District sent out Requests for Proposals to four of the pre-qualified engineering firms to provide a permanent solution to supply a constant raw water flow to the Plant. Proposals from our prequalified engineering firms are due in March. The contract for design has been awarded to WK Dickson. The engineer held a kickoff meeting with staff. Staff met with the Engineering staff on July 15th. The Engineer will be focusing on the Willbrook Canal Site for design. Staff have received 100% drawings and working on easement acquisition. Staff have received a verbal approval from Army Corps of Engineers to proceed. SCIIP funding for this project has been approved. The Canal dredging work is underway. No Change

3. **Sandy Island Water Treatment Plant Upgrade - Design**

The Sandy Island Water Treatment Plant is currently designed to treat 8 Million Gallons a Day (MGD). Due to continued growth in the area, the plant is reaching its capacity. In order to continue serving our customers the 'Best Tasting Water in South Carolina' an upgrade to the plant is required. A 2014 Preliminary Engineering Report (PER) discussed the upgrades and design needed to increase the capacity to a 10 and ultimately a 12 MGD treatment plant. A

Request for Proposals (RFP) was sent out to our pre-qualified engineering firms for design, permitting and construction management and are due back by August 3<sup>rd</sup>. The Task Order with WK Dickson has been signed. A kickoff meeting for the project design was held and design has begun. Staff have received the PER from the engineer and has issued comments back. SCIIP funding for this project has been approved. The PER has been approved by DHEC. Staff received the 90% drawings and sent back comments. No change.

**4. Red Hill Water Improvements Project**

This project consists of an elevated water storage tank and interconnect to the Carvers Bay water system to strengthen the system while providing service to all of the existing homes and some future homes. The existing system is isolated and only has one well and one small pneumatic tank. A Task Order with AECOM was executed. SCIIP funding for this project has been approved. Staff received 100% drawings for the elevated storage tank. SCDOT, DHEC and CZC Permitting has been submitted. Staff have received and reviewed the 30% drawings for the interconnect.

**5. 701 Corridor Water Main Phase I**

This project was designed, but not permitted and ultimately shelved back in 2015. Georgetown County is currently in the process of designing Phase II of Brick Chimney Road which will connect Highway 51 to Highway 701. The District has discussed utilizing the Right of Way with the County which would eliminate the need to get additional easements and permits with using the Santee Cooper Right of Way, as well as make for easier access for maintenance and repair of the trunk line in the future. The Task Order with Hazen and Sawyer was signed, and they will begin gathering additional survey data. The SCIIP funding for this phase and additional phases was not granted. Staff received 90% drawings and sent comments back. Staff has received 100% drawings as well as permitting documents. No change.

**6. County Water Line Projects**

A total of 7 areas were approved by Georgetown County Council to install water lines for the communities. Staff have sent out material and bore bids for some of the areas, with bids due back on November 7th. Below are updates for each individual project area:

- a. Ports Hill – Construction has begun.
- b. Tomahawk – Construction has begun.
- c. Holland – Construction has begun.
- d. Old Pee Dee / North – Materials received. Drawings 20% complete.
- e. Nate / Sampit – Main line complete – connections can now be made.
- f. Johnson Rd - Bids have been sent out for materials and due March 26<sup>th</sup>.
- g. Old Pee Dee / Petersfield

**7. North Santee Sewer Project**

Requests for Proposals for engineering were sent out to our prequalified engineering firms for a County funded sewer project to serve the North Santee community near Powell Road, Mount Zion Road, and Corner Loop. Proposals are due back by September 7<sup>th</sup>. A kick-off meeting was held with Weston and Sampson for the design. Staff have begun discussions with the community and those directly impacted by the project. Staff have received 100% drawings and the permitting process is ongoing. Some permits have been issued. No Change.

9. **Pawleys Island Manhole Frame and Cover Replacements**

This project includes the replacement of existing manhole frame and covers with standard sized prior to a paving project done by SCDOT in the Town of Pawleys Island. Construction has begun and is approximately 20% complete.

10. **FY24 Hydrant Replacement**

In a continuation of the District's hydrant replacement program, bids were sent out to contractors for the replacement of 15 post hydrants and 3 fire hydrants throughout Georgetown County. The post hydrants include those that have been damaged beyond repair while the fire hydrants included are still in operation, but in need of replacement before they become inoperable. Bids were received February 28<sup>th</sup>. Update in Separate Memo.

2. **Developer Projects: Status Report**

Engineering and Construction Director, Amanda Gill updated the Board on various developer projects.

**1. Arrow Village**

Located off Jordan Landing Rd. in Murrells Inlet, this project consists of 4 single-family lots. Preliminary approval has been issued and 10% reservations have been paid. Construction Permits received from DHEC. No Change

Forfeit to the District	\$2,452.40
Refund from District	\$0

**2. Collins Creek PH 7**

Located off Collins Creek Rd in Murrells Inlet. The project consists of 31 single-family lots. Construction Permits received from DHEC. No Change

Forfeit to the District	\$7,551.60
Refund from District	\$67,964.40

### **3. Northbrook**

Located off Turntable Rd in Murrells Inlet. The project consists of 57 single-family lots. Beezer Homes is the developer. The DRP package has been sent to DHEC. Construction Permits received from DHEC. No Change.

Forfeit to the District	\$16,006.20
Refund from District	\$124,966.80

### **4. Wachesaw Trail**

Located at the intersection of Wachesaw Rd and New River Rd. the project consists of 9 single-family lots. Preliminary approval has been given for this project. Ready for construction of water and sewer. No Change.

Forfeit to the District	\$2,192.40
Refund from District	\$19,731.60

### **5. Brookgreen Gardens Conservatory**

Located in Brookgreen Gardens. The project consists of a multi-purpose commercial building for Brookgreen Events. Preliminary approval was given. No Change.

Forfeit to the District	\$0
Refund from District	\$0

### **6. Osprey Town Homes**

Located off Parkersville Rd. near Archer Rd. in Litchfield. The project consists of 47 townhomes. SCDHEC Permits received.

Forfeit to the District	\$11,449.20
Refund from District	\$0

### **7. Marsh Point**

Located off Watson Way just before the South Causeway in Pawleys Island. The project consists of 14 single-family lots. Construction has begun.

Forfeit to the District	\$0
Refund from District	\$0

### **8. Waccamaw Elementary School Baseball Fields**

Located on Waverly Road next to the Waccamaw Elementary School, in Pawleys

Island. This project consists of baseball fields with concessions stands and bathrooms. Construction has begun.

Forfeit to the District	\$0
Refund from District	\$0

**9. Petigru Place**

Located on Petigru Dr. between Waverly Rd. and Hwy 17. This project consists of 6 duplexes or 12 units. Preliminary approval has been issued for this project. No Change.

Forfeit to the District	\$0
Refund from District	\$0

**10. Peru Plantation West Phase 1B**

The project is located off North Fraser St. (Hwy 701), near the Black River. The project consists of 85 single-family lots. This was an old project that was never finished in 2007. A new owner has purchased it and is finishing the project in multiple phases. This is an area that we serve sewer only. Construction started. No Change.

Forfeit to the District	\$0
Refund from District	\$0

**11. Johnson Estates**

This project is located on Johnson Rd. between Brick Chimney Rd. and Browns Ferry. The project consists of 28 single-family lots. Preliminary Approval has been Given.

Forfeit to the District	\$0
Refund from District	\$0

**12. South Island Landing Phase 1**

This project is located on Hwy 17 South, behind Apple Cool Storage in Georgetown. This project consists of 63 single-family lots. This project is inside the annexed City Limits of Georgetown, but we will still provide water and sewer service to this phase. The Master plan for this development will have some phases being served by the City and some being served by the District because the original service area boundary splits this property. 274 lots total for all phases. Construction has been approved.



Forfeit to the District	\$0
Refund from District	\$0

**13. Regatta Townhomes**

Located off Petigru Dr. near Gertrude Dr. in Pawleys Island. The project consists of 41 townhomes. SCDHEC Permits received.

Forfeit to the District	\$11,349.60
Refund from District	\$0

**14. Sweetgrass Townhomes**

Located off Petigru Dr. near Godfrey Rd. in Pawleys Island, this project consists of 46 townhomes and 4 single-family lots.

Forfeit to the District	\$0
Refund from District	\$0

**15. Martin Luther King Estates**

Located off Petigru Dr. just south of Martin Luther King Rd in Pawleys Island. The project consists of 7 single-family lots.

Forfeit to the District	\$3,183.20
Refund from District	\$0

**16. Sanderling Bay**

Located at the northwest intersection of Petigru Dr. and Martin Luther King Rd in Pawleys Island. This project consists of 22 single-family lots. A pre-construction meeting was held and construction is approved.

Forfeit to the District	\$8,091.20
Refund from District	\$0

TOTAL RESIDENTIAL EQUIVALENT UNITS:	480
UNITS IN WACCAMAW NECK:	304
UNITS IN WEST GEORGETOWN:	176

**V. EXECUTIVE DIRECTOR'S REPORT**

**1. January 2024 Financial Report**

Finance and Administration Services Director, John Buck pointed out various items of interest in the January 2024 financial report. The January 2024 financial report is attached and made a part of these minutes.

**IX. ADJOURN**

There being no further business, Chair, Leona Myers Miller accepted a motion from Vice Chair, John Sands duly seconded by Secretary, Comeletia Pyatt to adjourn the meeting at approximately 7:16 PM. The motion carried unanimously.

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Comeletia Pyatt, Secretary

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Leona Myers Miller, Chair

# GCWSD BOARD MEETING

March 14, 2024



#	PRINT NAME	SIGNATURE
1	Joe L. Cooper	Joe L. Cooper
2	Edward CANOLINA	Edward Canolina
3	Franklin Nelson SR	Franklin Nelson
4	Dorella Duncan	Dorella Duncan
5	Mary R. Williams	Mary R. Williams
6	Pamela J. Wilson	Pamela J. Wilson
7	Veronica Gasque	Veronica Gasque
8	Edison N. Stafford	Edison N. Stafford
9	Lawrence E. Myers SR.	Lawrence E. Myers Sr.
10	Effson C Bryant	Effson C Bryant
11	Wanda Lewis	Wanda Lewis
12	Kathy Gamble	Kathy Gamble
13	Mary T. Duncan	Mary T. Duncan
14	Victor DAVIS JR	Victor Davis Jr
15	Letha Acciani	Letha Acciani
16	Susan Glover	Susan Glover
17	Marcella Grant	Marcella Grant
18	Mary Stafford	Mary Stafford
19	Terry Ackerman	Terry Ackerman
20		

GEORGETOWN COUNTY WATER & SEWER DISTRICT

REVENUES and EXPENSES

AS OF 1-31-24

PERIOD  
7  
PAY PERIODS  
15

	<u>MONTH</u>	<u>Y-T-D</u>
OPERATING REVENUES	\$ 1,526,035.42	\$ 11,432,984.37
OPERATING EXPENSES	<u>1,707,351.26</u>	<u>10,935,799.14</u>
GAIN (LOSS)	<u>\$ (181,315.84)</u>	<u>\$ 497,185.23</u>

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TOTAL REVENUES	\$ 1,874,453.34	\$ 13,550,530.41
TOTAL EXPENSES	<u>1,959,687.74</u>	<u>12,509,191.40</u>
GAIN (LOSS)	<u>\$ (85,234.40)</u>	<u>\$ 1,041,339.01</u>

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
REVENUE COMPARISON - CURRENT YEAR TO PRIOR YEAR  
AS OF 1-31-24

	MONTH	LAST YEAR	Y-T-D	LAST YEAR	% CHANGE
<b>WATER FUND</b>					
Water Volume Charge	401,247.79	322,037.56	3,147,229.24	3,112,532.16	1.11%
Water Service Connection	19,648.00	34,124.00	208,708.00	191,246.00	9.13%
Meter Placement Charge	0.00	0.00	1,093.00	973.00	12.33%
Backflow Inspection Charge	9,673.11	7,003.00	66,504.83	48,506.89	37.10%
Water DECAP Charge	88,045.00	90,525.06	614,170.00	626,126.03	-1.91%
Other Operating Reimb.	7,234.86	1,927.74	166,724.82	65,282.32	155.39%
	525,848.76	455,617.36	4,204,429.89	4,044,666.40	3.95%
<b>WASTEWATER FUND</b>					
Sewer Volume Charge	509,083.44	385,943.57	3,662,017.11	3,437,198.19	6.54%
Sewer Service Connection	0.00	0.00	0.00	3,345.00	n/a
Sewer Tap / Step Unit	7,237.34	6,672.42	67,625.60	16,422.28	311.79%
Sewer Service Inspection	1,053.00	1,960.00	11,683.00	13,328.00	-12.34%
Sewer Reconnect	0.00	0.00	0.00	0.00	0.00%
Sewer DECAP Charge	172,551.23	174,793.92	1,204,928.95	1,216,545.08	-0.95%
Other Operating Reimb.	3,981.29	3,683.29	43,114.10	43,135.02	-0.05%
	693,906.30	573,053.20	4,989,368.76	4,729,973.57	5.48%
<b>BILLING &amp; COLLECTION</b>					
Customer Charge	182,486.54	173,733.75	1,271,361.72	1,214,767.28	4.66%
Service Charge	8,809.96	13,274.00	68,372.82	76,695.85	-10.85%
Reconnect Charge	1,792.00	334.00	26,051.00	37,807.00	-31.09%
Late Payment Processing	5,770.04	4,489.36	39,291.57	34,622.38	13.49%
Returned Check Fees	1,560.00	1,350.00	8,520.00	6,630.00	28.51%
	200,418.54	193,181.11	1,413,597.11	1,370,522.51	3.14%
<b>GENERAL ADMINISTRATION</b>					
Interest Income	(27,598.75)	24,082.43	229,165.38	73,466.90	211.93%
Discounts Earned	12.35	10.30	89.35	71.50	24.97%
Finance Charge	0.00	(1,029.00)	0.00	0.00	0.00%
Unrealized Gain/Loss on Investments	86,067.25	113,092.85	384,736.51	7,274.29	5188.99%
Credit Card Charges	(12,181.84)	(10,925.51)	(93,855.25)	(81,464.44)	15.21%
Service Line Protection	26,677.00	20,096.00	176,813.00	135,086.00	30.89%
Miscellaneous Income	32,624.81	12,054.75	69,361.76	50,831.17	36.46%
	105,600.82	157,381.82	766,310.75	185,265.42	313.63%
<b>ENGINEERING</b>					
Engineering Income	261.00	2,453.00	59,277.86	41,105.80	44.21%
<b>TOTAL OPERATING REVENUES</b>	<b>1,526,035.42</b>	<b>1,381,686.49</b>	<b>11,432,984.37</b>	<b>10,371,533.70</b>	<b>10.23%</b>

	<u>MONTH</u>	<u>LAST YEAR</u>	<u>Y-T-D</u>	<u>LAST YEAR</u>	<u>% CHANGE</u>
RESTRICTED INCOME					
Availability Charge - Water	130,658.78	120,119.80	911,428.28	837,752.28	8.79%
Availability Charge - Sewer	136,557.03	116,416.71	953,762.56	820,096.83	16.30%
Water & Sewer Assessments	55,530.43	156,723.29	80,642.15	184,598.87	-56.31%
Interest Income	2,950.90	745.26	16,418.53	3,856.16	325.77%
Demand Charge - Water	10,381.28	11,051.04	72,076.72	70,395.64	2.39%
Demand Charge - Sewer	12,339.50	12,108.25	83,217.80	89,651.00	-7.18%
	348,417.92	417,164.35	2,117,546.04	2,006,350.78	5.54%
TOTAL REVENUES	<u>1,874,453.34</u>	<u>1,798,850.84</u>	<u>13,550,530.41</u>	<u>12,377,884.48</u>	<u>9.47%</u>

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
EXPENSE COMPARISON - CURRENT YEAR TO PRIOR YEAR  
AS OF 1-31-24

	<u>MONTH</u>	<u>LAST YEAR</u>	<u>Y-T-D</u>	<u>LAST YEAR</u>	<u>% CHANGE</u>
<b>PERSONNEL SERVICES</b>					
Salaries & Wages - Regular *	373,928.46	336,742.37	2,748,051.13	2,482,797.34	10.68%
Salaries & Wages - Overtime	19,879.08	9,855.28	93,942.92	75,238.72	24.86%
FICA Tax Expense	29,389.27	25,863.48	210,405.15	189,365.38	11.11%
Health Insurance	83,572.74	72,900.65	532,849.13	415,876.06	28.13%
Retirement	69,026.01	61,090.87	492,413.03	442,844.49	11.19%
Workman's Compensation	0.00	0.00	27,017.50	28,359.00	-4.73%
Other Payroll Expenses	12,344.74	10,986.90	88,483.18	77,949.06	13.51%
<b>TOTAL PERSONNEL SERVICES</b>	<b>588,140.30</b>	<b>517,439.55</b>	<b>4,193,162.04</b>	<b>3,712,430.05</b>	<b>12.95%</b>
<b>CONTRACTUAL SERVICES</b>					
Rents & Leases - Vehicles	553.84	553.84	3,984.84	4,153.82	-4.07%
Rents & Leases - Other Equip.	11,661.19	4,424.09	58,433.42	29,816.20	95.98%
Utilities	115,125.79	115,869.95	821,858.90	824,138.43	-0.28%
Sewer Service Charges	60,378.45	31,209.96	244,674.97	239,711.08	2.07%
Telephone & Commun. Lines	29,791.08	12,190.02	99,097.66	79,476.82	24.69%
Insurance - Operations	27,616.36	25,670.06	193,248.36	153,215.85	26.13%
Professional Services - Legal	0.00	0.00	0.00	0.00	0.00%
Professional Services - Consultants	0.00	0.00	0.00	9,122.00	n/a
Professional Services - Other	1,146.60	6,576.94	37,111.57	59,108.35	-37.21%
Employee Uniforms	799.72	1,054.25	12,945.35	10,950.13	18.22%
Service & Maint. Contracts	91,460.17	125,276.45	563,828.76	613,555.88	-8.10%
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>338,533.20</b>	<b>322,825.56</b>	<b>2,035,183.83</b>	<b>2,023,248.56</b>	<b>0.59%</b>
<b>SUPPLIES and MATERIALS</b>					
Operating Supplies & Material	23,156.85	22,332.63	129,821.47	141,091.43	-7.99%
Water Purchased for Resale	51,544.31	30,599.58	283,937.46	265,256.16	7.04%
Auto Supplies	20,321.91	17,108.87	100,725.79	114,188.81	-11.79%
Printing & Office Supplies	5,373.82	4,420.86	38,908.27	36,305.37	7.17%
Lab Treatment Supplies & Mat.	125,538.19	62,862.71	724,957.25	497,762.43	45.64%
<b>TOTAL SUPPLIES and MATERIALS</b>	<b>225,935.08</b>	<b>137,324.65</b>	<b>1,278,350.24</b>	<b>1,054,604.20</b>	<b>21.22%</b>
<b>MAINTENANCE and REPAIR</b>					
Maint & Repair-Bldgs & Ground	1,091.67	0.00	24,602.06	24,647.96	-0.19%
Maint & Repair-Facilities	145,017.82	45,554.55	751,840.08	162,196.92	363.54%
Maint & Repair-Equipment	5,444.72	16,569.88	133,569.57	95,990.74	39.15%
Maint & Repair-Vehicles	15,566.79	7,085.95	101,830.43	82,184.87	23.90%
<b>TOTAL MAINTENANCE and REPAIR</b>	<b>167,121.00</b>	<b>69,210.38</b>	<b>1,011,842.14</b>	<b>365,020.49</b>	<b>177.20%</b>

	<u>This Month</u>	<u>Last Year</u>
* # of Employees	79	77

	<u>MONTH</u>	<u>LAST YEAR</u>	<u>Y-T-D</u>	<u>LAST YEAR</u>	<u>% CHANGE</u>
<b>BUSINESS and TRAVEL EXPENSE</b>					
Travel Expense	0.00	0.00	11,665.98	659.42	1669.13%
Private Vehicle Expense	856.74	594.95	4,296.45	2,372.63	81.08%
Postage & Delivery	75.45	20,018.32	64,126.42	63,318.82	1.28%
Employee Training	498.00	1,530.49	17,473.69	8,882.73	96.72%
Memberships & Meetings	2,173.53	2,667.48	21,068.99	19,915.54	5.79%
Board Member Per Diem	610.00	380.00	5,444.00	3,265.00	66.74%
Prof. Books & Periodicals	0.00	0.00	0.00	924.74	n/a
Public Information	538.68	678.94	4,266.15	4,499.83	-5.19%
Miscellaneous Expenses	22,514.77	3,269.43	36,063.18	24,793.36	45.45%
<b>TOTAL BUSINESS and TRAVEL EXP</b>	<b>27,267.17</b>	<b>29,139.61</b>	<b>164,404.86</b>	<b>128,632.07</b>	<b>27.81%</b>
<b>CAPITAL OUTLAY</b>					
Land & Land Improvements	0.00	0.00	0.00	0.00	0.00%
Bldg. & Fixed Equipment	0.00	0.00	0.00	0.00	0.00%
Automotive Equipment	0.00	0.00	61,942.00	26,957.00	129.78%
Operational & Constr. Equip.	82,292.51	0.00	94,563.64	6,013.12	1472.62%
Furniture & Fixtures	0.00	0.00	(2,593.04)	9,306.17	-127.86%
Construction Material	17,465.77	22,332.70	279,844.48	109,758.78	154.96%
District Labor Capitalized	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>99,758.28</b>	<b>22,332.70</b>	<b>433,757.08</b>	<b>152,035.07</b>	<b>185.30%</b>
<b>MISCELLANEOUS</b>					
Contingency	0.00	0.00	0.00	0.00	0.00%
Deprec. & Capital Replacement	260,596.23	265,318.98	1,819,098.95	1,842,671.11	-1.28%
Bad Debts	0.00	0.00	0.00	169.91	n/a
Miscellaneous Other	0.00	0.00	0.00	(18,435.00)	n/a
<b>TOTAL MISCELLANEOUS</b>	<b>260,596.23</b>	<b>265,318.98</b>	<b>1,819,098.95</b>	<b>1,824,406.02</b>	<b>-0.29%</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>1,707,351.26</b>	<b>1,363,591.43</b>	<b>10,935,799.14</b>	<b>9,260,376.46</b>	<b>18.09%</b>
<b>DEBT SERVICE</b>					
Bond & Interest Payments	268,536.48	224,710.14	1,686,792.26	1,546,180.11	9.09%
Transfers from Impact Fee Funds	(16,200.00)	(16,200.00)	(113,400.00)	(114,143.00)	-0.65%
<b>TOTAL DEBT SERVICE</b>	<b>252,336.48</b>	<b>208,510.14</b>	<b>1,573,392.26</b>	<b>1,432,037.11</b>	<b>9.87%</b>
<b>TOTAL EXPENSES</b>	<b>1,959,687.74</b>	<b>1,572,101.57</b>	<b>12,509,191.40</b>	<b>10,692,413.57</b>	<b>16.99%</b>



GEORGETOWN COUNTY WATER & SEWER DISTRICT  
 BUDGETED TO ACTUAL REVENUE  
 FOR PERIOD ENDING 1-31-24

	ACTUAL YTD	BUDGET YTD	VARIANCE	% VARIANCE
<b>WATER FUND</b>				
Water Volume Charge	3,147,229.24	3,106,250.00	40,979.24	1.32%
Water Service Connection	208,708.00	177,916.67	30,791.33	17.31%
Meter Placement Charge	1,093.00	2,333.33	(1,240.33)	-53.16%
Backflow Inspection Charge	66,504.83	53,666.67	12,838.16	23.92%
Water DECAP Charge	614,170.00	602,291.67	11,878.33	1.97%
Other Operating Reimb.	166,724.82	64,166.67	102,558.15	159.83%
	<u>4,204,429.89</u>	<u>4,006,625.00</u>	<u>197,804.89</u>	<u>4.94%</u>
<b>WASTEWATER FUND</b>				
Sewer Volume Charge	3,662,017.11	3,613,750.00	48,267.11	1.34%
Sewer Service Connection	0.00	0.00	0.00	0.00%
Sewer Tap / Step Unit	67,625.60	35,000.00	32,625.60	93.22%
Sewer Service Inspection	11,683.00	15,750.00	(4,067.00)	-25.82%
Sewer Reconnect	0.00	0.00	0.00	0.00%
Sewer DECAP Charge	1,204,928.95	1,199,053.33	5,875.62	0.49%
Other Operating Reimb.	43,114.10	46,666.67	(3,552.57)	-7.61%
	<u>4,989,368.76</u>	<u>4,910,220.00</u>	<u>79,148.76</u>	<u>1.61%</u>
<b>BILLING &amp; COLLECTION</b>				
Customer Charge	1,271,361.72	1,225,000.00	46,361.72	3.78%
Service Charge	68,372.82	77,583.33	(9,210.51)	-11.87%
Reconnect Charge	26,051.00	47,833.33	(21,782.33)	-45.54%
Late Payment Processing	39,291.57	32,083.33	7,208.24	22.47%
Returned Check Fees	8,520.00	4,666.67	3,853.33	82.57%
	<u>1,413,597.11</u>	<u>1,387,166.67</u>	<u>26,430.44</u>	<u>1.91%</u>
<b>GENERAL ADMINISTRATION</b>				
Interest Income	229,165.38	298,330.08	(69,164.70)	-23.18%
Discounts Earned	89.35	583.33	(493.98)	-84.68%
Finance Charge	0.00	291.67	(291.67)	n/a
Unrealized Gain/Loss on Investments	384,736.51	0.00	384,736.51	n/a
Credit Card Charges	(93,855.25)	(84,583.33)	(9,271.92)	10.96%
Service Line Protection	176,813.00	136,500.00	40,313.00	29.53%
Miscellaneous Income	69,361.76	65,916.67	3,445.09	5.23%
	<u>766,310.75</u>	<u>417,038.42</u>	<u>349,272.33</u>	<u>83.75%</u>
<b>ENGINEERING</b>				
Engineering Income	59,277.86	53,666.67	5,611.19	10.46%
<b>TOTAL OPERATING REVENUES</b>	<u><u>11,432,984.37</u></u>	<u><u>10,774,716.75</u></u>	<u><u>658,267.62</u></u>	<u><u>6.11%</u></u>

	<u>ACTUAL YTD</u>	<u>BUDGET YTD</u>	<u>VARIANCE</u>	<u>% VARIANCE</u>
RESTRICTED INCOME				
Availability Charge - Water	911,428.28	893,800.83	17,627.45	1.97%
Availability Charge - Sewer	953,762.56	874,482.00	79,280.56	9.07%
Water & Sewer Assessments	80,642.15	233,333.33	(152,691.18)	-65.44%
Interest Income	16,418.53	2,916.67	13,501.86	462.92%
Demand Charge - Water	72,076.72	70,000.00	2,076.72	2.97%
Demand Charge - Sewer	83,217.80	90,416.67	(7,198.87)	-7.96%
	<u>2,117,546.04</u>	<u>2,164,949.50</u>	<u>(47,403.46)</u>	<u>-2.19%</u>
TOTAL REVENUES	<u><u>13,550,530.41</u></u>	<u><u>12,939,666.25</u></u>	<u><u>610,864.16</u></u>	<u><u>4.72%</u></u>

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
 BUDGETED TO ACTUAL EXPENSES  
 FOR PERIOD ENDING 1-31-24

	ACTUAL YTD	BUDGET YTD	VARIANCE	% VARIANCE
<b>PERSONNEL SERVICES</b>				
Salaries & Wages - Regular	2,748,051.13	2,869,502.88	121,451.75	4.23%
Salaries & Wages - Overtime	93,942.92	77,884.62	(16,058.30)	-20.62%
FICA Tax Expense	210,405.15	227,692.50	17,287.35	7.59%
Health Insurance	532,849.13	634,860.33	102,011.20	16.07%
Retirement	492,413.03	513,642.12	21,229.09	4.13%
Workman's Compensation	27,017.50	36,750.00	9,732.50	26.48%
Other Payroll Expenses	88,483.18	129,651.67	41,168.49	31.75%
<b>TOTAL PERSONNEL SERVICES</b>	<b>4,193,162.04</b>	<b>4,489,984.12</b>	<b>296,822.08</b>	<b>6.61%</b>
<b>CONTRACTUAL SERVICES</b>				
Rents & Leases - Vehicles	3,984.84	4,200.00	215.16	5.12%
Rents & Leases - Other Equip.	58,433.42	30,387.00	(28,046.42)	-92.30%
Utilities	821,858.90	859,203.92	37,345.02	4.35%
Sewer Service Charges	244,674.97	387,974.42	143,299.45	36.94%
Telephone & Commun. Lines	99,097.66	103,658.33	4,560.67	4.40%
Insurance - Operations	193,248.36	183,750.00	(9,498.36)	-5.17%
Professional Services - Legal	0.00	5,833.33	5,833.33	n/a
Professional Services - Consultants	0.00	0.00	0.00	0.00%
Professional Services - Other	37,111.57	48,781.25	11,669.68	23.92%
Employee Uniforms	12,945.35	13,262.08	316.73	2.39%
Service & Maint. Contracts	563,828.76	608,525.75	44,696.99	7.35%
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>2,035,183.83</b>	<b>2,245,576.08</b>	<b>210,392.25</b>	<b>9.37%</b>
<b>SUPPLIES and MATERIALS</b>				
Operating Supplies & Material	129,821.47	109,239.67	(20,581.80)	-18.84%
Water Purchased for Resale	283,937.46	258,699.00	(25,238.46)	-9.76%
Auto Supplies	100,725.79	143,164.58	42,438.79	29.64%
Printing & Office Supplies	38,908.27	36,561.58	(2,346.69)	-6.42%
Lab Treatment Supplies & Mat.	724,957.25	572,054.58	(152,902.67)	-26.73%
<b>TOTAL SUPPLIES and MATERIALS</b>	<b>1,278,350.24</b>	<b>1,119,719.42</b>	<b>(158,630.82)</b>	<b>-14.17%</b>
<b>MAINTENANCE and REPAIR</b>				
Maint & Repair-Bldgs & Ground	24,602.06	49,758.33	25,156.27	50.56%
Maint & Repair-Facilities	751,840.08	668,788.17	(83,051.91)	-12.42%
Maint & Repair-Equipment	133,569.57	71,190.00	(62,379.57)	-87.62%
Maint & Repair-Vehicles	101,830.43	84,774.67	(17,055.76)	-20.12%
<b>TOTAL MAINTENANCE and REPAIR</b>	<b>1,011,842.14</b>	<b>874,511.17</b>	<b>(137,330.97)</b>	<b>-15.70%</b>

	<u>ACTUAL YTD</u>	<u>BUDGET YTD</u>	<u>VARIANCE</u>	<u>% VARIANCE</u>
<b>BUSINESS and TRAVEL EXPENSE</b>				
Travel Expense	11,665.98	17,383.33	5,717.35	32.89%
Private Vehicle Expense	4,296.45	4,222.17	(74.28)	-1.76%
Postage & Delivery	64,126.42	63,371.58	(754.84)	-1.19%
Employee Training	17,473.69	29,779.17	12,305.48	41.32%
Memberships & Meetings	21,068.99	19,969.25	(1,099.74)	-5.51%
Board Member Per Diem	5,444.00	5,833.33	389.33	6.67%
Prof. Books & Periodicals	0.00	1,808.33	1,808.33	n/a
Public Information	4,266.15	7,175.00	2,908.85	40.54%
Miscellaneous Expenses	36,063.18	30,910.83	(5,152.35)	-16.67%
<b>TOTAL BUSINESS and TRAVEL EXPENSE</b>	<b>164,404.86</b>	<b>180,453.00</b>	<b>16,048.14</b>	<b>8.89%</b>
<b>CAPITAL OUTLAY</b>				
Land & Land Improvements	0.00	0.00	0.00	0.00%
Bldg. & Fixed Equipment	0.00	0.00	0.00	0.00%
Automotive Equipment	61,942.00	175,000.00	113,058.00	64.60%
Operational & Constr. Equip.	94,563.64	156,773.75	62,210.11	39.68%
Furniture & Fixtures	(2,593.04)	23,683.33	26,276.37	110.95%
Construction Material	279,844.48	110,833.33	(169,011.15)	-152.49%
District Labor Capitalized	0.00	0.00	0.00	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>433,757.08</b>	<b>466,290.42</b>	<b>32,533.34</b>	<b>6.98%</b>
<b>MISCELLANEOUS</b>				
Contingency	0.00	173,250.00	173,250.00	n/a
Deprec. & Capital Replacement	1,819,098.95	1,801,345.00	(17,753.95)	-0.99%
Bad Debts	0.00	2,916.67	2,916.67	n/a
Miscellaneous Other	0.00	0.00	0.00	0.00%
<b>TOTAL MISCELLANEOUS</b>	<b>1,819,098.95</b>	<b>1,977,511.67</b>	<b>158,412.72</b>	<b>8.01%</b>
<b>TOTAL OPERATING EXPENSES</b>	<b><u>10,935,799.14</u></b>	<b><u>11,354,045.87</u></b>	<b><u>418,246.73</u></b>	<b><u>3.68%</u></b>
<b>DEBT SERVICE</b>				
Bond & Interest Payments	1,686,792.26	1,658,035.17	(28,757.09)	-1.73%
Transfers from Impact Fee Funds	(113,400.00)	(113,400.00)	0.00	0.00%
<b>TOTAL DEBT SERVICE</b>	<b>1,573,392.26</b>	<b>1,544,635.17</b>	<b>(28,757.09)</b>	<b>-1.86%</b>
<b>TOTAL EXPENSES</b>	<b><u>12,509,191.40</u></b>	<b><u>12,898,681.03</u></b>	<b><u>389,489.63</u></b>	<b><u>3.02%</u></b>

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
CASH and SHORT TERM INVESTMENTS

	12/31/2023	1/31/2024
<b>NON-RESTRICTED ACCOUNTS</b>		
Operation & Maintenance Account	6,732,762.75	5,836,792.32
Customer Deposits	391,015.73	386,540.73
Cash on Hand	2,100.00	2,100.00
TOTAL NON-RESTRICTED	7,125,878.48	6,225,433.05
<b>RESTRICTED ACCOUNTS</b>		
Plantersville Sewer Assessments	62,102.16	11,059.36
South Causeway Sewer Assessments	421,407.46	442,255.47
North Causeway Sewer Assessments	140,678.12	140,956.76
Apache Water Assessments	24,422.43	25,742.48
Brock Road Sewer Assessments	(7,572.56)	(5,362.00)
Pleasant Hill Water Assessments	600,588.25	618,153.76
Beaumont Drive Water Assessments	78,991.06	79,993.69
Cherokee Drive Water Assessments	61,755.84	63,745.45
Commanche Assessments	8,492.99	10,501.55
Pawleys S. Comm. Sewer Assessments	37,199.02	37,272.70
M.L. King Sewer Assessments	62,965.22	63,089.94
2015 Refund Bond & Int. Redempt. Fund	937,500.26	1,067,810.16
1989 & 98 Refund Bond & Int. Redemp.	263,894.10	293,298.46
2011A SRF Bond & Int. Redemp. Fund	24,217.08	45,417.08
2011B SRF Bond & Int. Redemp. Fund	14,753.38	26,553.38
2020 SRF Bond & Int. Redemp. Fund	34,504.95	50,704.95
Economic Dev. Grant Matching Funds	500,000.00	500,000.00
FmHA Bond Cushion Funds	150,084.00	150,084.00
Depreciation & Capital Replacement	5,588,470.31	5,420,566.87
Contingency Fund	1,110,000.00	1,110,000.00
Utilities Relocation Fund	1,000,000.00	976,000.00
Rural Line Extension Fund	500,000.00	500,000.00
Reservation Fees	(6,226.20)	(11,585.40)
Good Neighbor Contributions	40,548.16	40,942.37
Harmony Community Impact Fees	31,360.00	31,360.00
Water Impact Fees	1,787,479.81	1,379,743.06 *
Sewer Impact Fees	3,876,651.05	3,813,126.97 *
TOTAL RESTRICTED	17,344,266.89	16,881,431.06
<b>CONSTRUCTION ACCOUNTS</b>		
No Active Projects	0.00	0.00
	0.00	0.00
<b>TOTAL CASH and SHORT TERM INVESTMENTS</b>	<b>24,470,145.37</b>	<b>23,106,864.11</b>

	JANUARY '24	CURRENT YR. FY2024 Y-T-D	LAST YEAR FY2023 Y-T-D
<b>*IMPACT FEES COLLECTED</b>			
Water Impact Fees	32,000.00	265,380.00	259,200.00
Sewer Impact Fees	44,516.00	349,803.20	135,982.80
	76,516.00	615,183.20	395,182.80

**F/Y 2024 CUSTOMERS and R.E.U.s**

<b># CUSTOMERS</b>	<b>GTN.</b>	<b>W.N.</b>	<b>G.C.</b>	<b>TOTAL</b>
BEG. of YEAR	7,051	18,214	599	25,864
JULY	7,073	18,208	597	25,878
AUGUST	7,088	18,230	597	25,915
SEPTEMBER	7,102	18,237	598	25,937
OCTOBER	7,101	18,254	597	25,952
NOVEMBER	7,101	18,282	598	25,981
DECEMBER	7,167	18,272	598	26,037
JANUARY	7,188	18,280	597	26,065
FEBRUARY	-	-	-	-
MARCH	-	-	-	-
APRIL	-	-	-	-
MAY	-	-	-	-
JUNE	-	-	-	-

<b># R.E.U.</b>	<b>GTN.</b>	<b>W.N.</b>	<b>G.C.</b>	<b>TOTAL</b>
<b>WATER</b>				
BEG. of YEAR	6,010	27,815	932	34,757
JULY	6,039	27,862	931	34,832
AUGUST	6,032	27,927	931	34,890
SEPTEMBER	6,143	27,877	926	34,946
OCTOBER	6,133	27,871	923	34,927
NOVEMBER	6,138	27,922	927	34,987
DECEMBER	6,159	27,926	927	35,012
JANUARY	6,217	27,918	923	35,058
FEBRUARY	-	-	-	-
MARCH	-	-	-	-
APRIL	-	-	-	-
MAY	-	-	-	-
JUNE	-	-	-	-

<b>WASTEWATER</b>	<b>GTN.</b>	<b>W.N.</b>	<b>TOTAL</b>
BEG. of YEAR	5,501	23,830	29,331
JULY	5,520	23,855	29,375
AUGUST	5,518	23,872	29,390
SEPTEMBER	5,572	24,038	29,610
OCTOBER	5,568	24,032	29,600
NOVEMBER	5,574	24,057	29,631
DECEMBER	5,585	24,073	29,658
JANUARY	5,588	24,071	29,659
FEBRUARY	-	-	-
MARCH	-	-	-
APRIL	-	-	-
MAY	-	-	-
JUNE	-	-	-

**JANUARY 2024 INVESTMENTS**

**BANK ACCOUNTS**

9,290,380.33	LGIP	5.6104%
2,947,971.36	TD Bank	2.83%
<u>12,065,547.76</u>	TD Bank Investments	1.04 to 2.64%
24,303,899.45		

**BANK of NEW YORK - MELLON TRUST CO.**

45,417.08	2011A SRF B&I Redemption
26,553.38	2011B SRF B&I Redemption
50,704.95	2020 SRF B&I Redemption
<u>1,067,810.16</u>	Series 2015 Refund DS Fund
1,190,485.57	

\$25,494,385.02      **TOTAL INVESTMENTS and INTEREST BEARING ACCOUNTS**

**GOOD NEIGHBOR CONTRIBUTIONS**

JANUARY '24      BALANCE      \$40,942.37

	<u>CUSTOMER CONTRIBUTIONS</u>	<u>DISBURSEMENTS TO CUSTOMERS</u>	
F/Y 1992	559.00	0.00	
F/Y 1993	828.00	77.03	
F/Y 1994	1,500.96	345.91	
F/Y 1995	1,818.23	870.73	
F/Y 1996	3,560.00	553.28	
F/Y 1997	5,634.00	2,145.89	
F/Y 1998	8,120.00	5,211.32	
F/Y 1999	8,827.50	4,630.83	
F/Y 2000	11,324.13	13,054.26	
F/Y 2001	11,745.16	7,085.01	
F/Y 2002	10,846.32	17,157.74	
F/Y 2003	10,547.00	8,317.78	
F/Y 2004	10,782.00	11,001.00	
F/Y 2005	10,738.50	12,577.95	
F/Y 2006	10,246.00	13,948.67	
F/Y 2007	11,343.00	17,095.99	
F/Y 2008	10,917.00	12,830.61	
F/Y 2009	20,453.00	13,291.20	
F/Y 2010	12,788.00	18,447.40	
F/Y 2011	13,889.50	11,934.16	
F/Y 2012	15,370.82	7,783.46	
F/Y 2013	13,974.00	4,037.73	
F/Y 2014	15,339.95	8,612.84	
F/Y 2015	13,610.00	8,549.12	
F/Y 2016	12,974.00	9,146.18	
F/Y 2017	12,405.00	6,517.17	
F/Y 2018	11,718.00	5,779.72	
F/Y 2019	10,764.00	6,048.17	
F/Y 2020	11,158.00	12,333.66	
F/Y 2021	9,045.00	22,927.42	
F/Y 2022	8,657.13	13,270.56	
F/Y 2023	8,340.00	12,157.64	
F/Y 2024			<u>REFERRALS/ APPROVED</u>
JULY	675.00	364.79	2 / 4
AUGUST	679.00	253.66	2 / 3
SEPTEMBER	670.00	0.00	2 / 0
OCTOBER	668.00	627.88	2 / 4
NOVEMBER	668.00	497.87	2 / 4
DECEMBER	662.00	257.57	5 / 2
JANUARY	667.00	353.72	4 / 4
FEBRUARY	0.00	0.00	
MARCH	0.00	0.00	
APRIL	0.00	0.00	
MAY	0.00	0.00	
JUNE	0.00	0.00	
F/Y '24 Y-T-D	<u>4,689.00</u>	<u>2,355.49</u>	



**Variance Analysis  
January-24**

**Revenue Variances - Favorable**

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Water Volume Charge	3,147,229	3,106,250	3,112,532	40,979
Sewer Volume Charge	3,662,017	3,613,750	3,437,198	48,267

The variances for Water and Sewer Volume Charges declined in January. As we move into the winter months, the variances normally turn negative until spring due to seasonal usage.

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Other Operating Reimb. - Water	166,725	64,167	65,282	102,558

Other Operating Reimbursements are payments for line extensions and other special installations. In December, a large line extension caused the variance to shift from negative to positive.

**Revenue Variances - Unfavorable**

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Water & Sewer Assessments	80,642	233,333	184,599	(152,691)

Water & Sewer Assessments were due on January 15, 2024. The bulk of the annual revenue will be collected in February and March 2024 at which time this variance will turn positive.

**Variance Analysis  
January-24**

**Expense Variances - Unfavorable**

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Last Year (Actual)</u>	<u>Variance (Budget to Actual)</u>
Salaries & Wages - Overtime	93,943	77,885	75,239	(16,058)

The variance for Salaries & Wages - Overtime includes overtime for emergency repairs. It also includes by-pass pumping for the Salt Marsh Cove project, saving \$76,700 in contractor costs.

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Last Year (Actual)</u>	<u>Variance (Budget to Actual)</u>
Rents & Leases - Other Equip.	58,433	30,387	29,816	(28,046)

Rents & Leases - Other Equip. is normally used heavy equipment for special projects. The District's forklift needed the engine replaced and a forklift was rented while waiting for the repair (completed).

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Last Year (Actual)</u>	<u>Variance (Budget to Actual)</u>
Water Purchased for Resale	283,937	258,699	265,256	(25,238)

Water Purchased for Resale is largely the water purchased for Garden City and is thus seasonal. The District has also been purchasing water during peak usage due to the needed Water Plant repairs/upgrade.

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Last Year (Actual)</u>	<u>Variance (Budget to Actual)</u>
Lab Treatment Supplies and Materials	724,957	572,055	497,762	(152,903)

The FY2024 budget for Treatment Chemicals was increased 23% over the FY2023 budget. The variance worsened from (\$43,816) last month.

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Last Year (Actual)</u>	<u>Variance (Budget to Actual)</u>
Maint & Repair-Facilities	751,840	668,788	162,197	(83,052)

Maint & Repair-Facilities has been impacted by emergency repairs. While the District budget anticipates these types of repairs, the costs from year to year vary widely.

**Variance Analysis**  
**January-24**

**Expense Variances - Unfavorable (cont.)**

	Actual YTD	Budget YTD	Last Year (Actual)	Variance (Budget to Actual)
Maint & Repair-Equipment	133,570	71,190	95,991	(62,380)
Maint & Repair-Vehicles	101,830	84,775	82,185	(17,056)

The repairs to the forklift account for \$34,000 of the variance for Equipment Repairs. The variance for Vehicle Repairs was (\$13,600) last month.

**Variance Analysis  
January-24**

**Expense Variances - Favorable**

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Salaries & Wages	2,748,051	2,869,503	2,482,797	121,452

Salaries and Wages are budgeted based on approved staff positions. Vacancies at the District have created a positive variance. The variance was \$112,780 in December.

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Health Insurance	532,849	634,860	415,876	102,011

Like Salaries, the positive variance reflects the vacancy rate during the year.

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Sewer Service Charges	244,675	387,974	239,711	143,299

Sewer Service Charges include costs from Grand Strand and the City of Georgetown.

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Auto Supplies	100,726	143,165	114,189	42,439

Vehicle fuel purchases are the main component in this line item. The FY2024 budget was adjusted for estimated fuel costs. The variance reflects fuel costs below the estimated price per gallon.

	<b>January-24</b>	<b>January-23</b>
Number of Cut-offs	36	16
District Terminated Accounts	9	1
Service Line Protection Accounts	4,910	3,802

**ADJUSTMENT STATISTICS**

	330	187	157	235	226	188	121	175	121	133	147	166
	\$ 21,512.55	\$ 13,632.18	\$ 13,205.51	\$ 29,419.11	\$ 37,173.01	\$ 43,544.48	\$ 24,615.02	\$ 21,336.57	\$ 18,213.23	\$ 15,567.53	\$ 17,848.48	\$ 24,224.60
<b>ADJUSTMENT TYPE</b>	<b>JAN. '24</b>	<b>DEC. '23</b>	<b>NOV. '23</b>	<b>OCT. '23</b>	<b>SEPT. '23</b>	<b>AUGUST '23</b>	<b>JULY '23</b>	<b>JUNE '23</b>	<b>MAY '23</b>	<b>APRIL '23</b>	<b>MARCH '23</b>	<b>FEB. '23</b>
<b>SEWER DEMAND</b>	-	-	-	827.70	-	-	-	-	-	-	305.25	-
# of Adjustments	-	-	-	1	-	-	-	-	-	-	1	-
Average per Adjustment	-	-	-	827.70	-	-	-	-	-	-	305.25	-
<b>WATER DEMAND</b>	-	-	-	579.36	-	-	-	-	-	-	212.52	-
# of Adjustments	-	-	-	1	-	-	-	-	-	-	1	-
Average per Adjustment	-	-	-	579.36	-	-	-	-	-	-	212.52	-
<b>BACKFLOW ADMIN. FEE</b>	-	-	-	-	-	-	-	-	269.76	-	1.23	106.00
# of Adjustments	-	-	-	-	-	-	-	-	4	-	1	1
Average per Adjustment	-	-	-	-	-	-	-	-	67.44	-	1.23	106.00
<b>CUSTOMER CHARGE</b>	-	-	-	-	7.02	-	-	6.84	39.72	-	13.68	12.18
# of Adjustments	-	-	-	-	1	-	-	1	2	-	2	1
Average per Adjustment	-	-	-	-	7.02	-	-	6.84	19.86	-	6.84	12.18
<b>IRRIGATION USE</b>	34.83	34.09	269.72	512.96	633.74	76.57	2,492.64	670.04	830.03	851.65	214.65	515.50
# of Adjustments	3	1	5	4	8	2	3	5	5	3	4	7
Average per Adjustment	11.61	34.09	53.94	128.24	79.22	38.29	830.88	134.01	166.01	283.88	53.66	73.64
<b>SEWER AVAILABILITY</b>	379.01	20.06	10.03	-	98.71	10.03	-	330.14	171.00	292.50	19.00	1,496.50
# of Adjustments	4	1	1	-	4	1	-	2	3	4	2	3
Average per Adjustment	94.75	20.06	10.03	-	24.68	10.03	-	165.07	57.00	73.13	9.50	498.83
<b>SEWER VOLUME CHARGE</b>	14,927.18	9,390.05	9,777.16	21,285.75	29,117.23	31,725.70	16,481.50	16,857.26	13,656.74	9,035.19	12,659.56	15,246.02
# of Adjustments	122	70	63	117	120	113	68	99	68	66	62	78
Average per Adjustment	122.35	134.14	155.19	181.93	242.64	280.76	242.38	170.28	200.83	136.90	204.19	195.46
<b>WATER AVAILABILITY</b>	12.42	12.42	-	-	6.21	-	-	6.05	102.85	2,305.40	18.15	931.70
# of Adjustments	2	1	-	-	1	-	-	1	2	3	3	2
Average per Adjustment	6.21	12.42	-	-	6.21	-	-	6.05	51.43	768.47	6.05	465.85
<b>WATER VOLUME CHARGE</b>	5,746.65	3,715.69	2,653.14	6,135.35	7,047.72	11,699.69	5,621.61	3,413.37	2,880.38	2,903.92	4,046.90	5,916.70
# of Adjustments	137	69	55	95	84	63	44	60	32	44	54	74
Average per Adjustment	41.95	53.85	48.24	64.58	83.90	185.71	127.76	56.89	90.01	66.00	74.94	79.96
<b>PENALTY</b>	406.46	447.87	495.46	77.99	262.38	22.49	19.27	52.87	262.75	18.87	111.54	-
# of Adjustments	60	43	33	17	8	6	6	7	5	9	9	-
Average per Adjustment	6.77	10.42	15.01	4.59	32.80	3.75	3.21	7.55	52.55	2.10	12.39	-
<b>METER TAMPERING</b>	-	-	-	-	-	-	-	-	-	-	-	-
# of Adjustments	-	-	-	-	-	-	-	-	-	-	-	-
Average per Adjustment	-	-	-	-	-	-	-	-	-	-	-	-
<b>WATER LINE PROTECTION</b>	2.00	4.00	-	-	-	2.00	-	-	-	-	82.00	-
# of Adjustments	1	1	-	-	-	1	-	-	-	-	4	-
Average per Adjustment	2.00	4.00	-	-	-	2.00	-	-	-	-	20.50	-
<b>SEWER LINE PROTECTION</b>	4.00	8.00	-	-	-	8.00	-	-	-	160.00	164.00	-
# of Adjustments	1	1	-	-	-	2	-	-	-	4	4	-
Average per Adjustment	4.00	8.00	-	-	-	4.00	-	-	-	40.00	41.00	-



# MEMO

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**TO:** BOARD OF DIRECTORS  
**FROM:** DOROTHY SMALL, HR MANAGER *DBS*  
**DATE:** MARCH 22, 2024  
**SUBJECT:** POLICY REVISION/ADDITION

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In an effort to recognize the diversity of the District's employees, and to keep our offered benefits competitive with other public, and private, agencies in the area, staff is proposing adding two holidays to the District's Holiday Policy. Both are federal holidays and are widely observed by many local entities.

Juneteenth is observed on June 19<sup>th</sup> each year and Veterans Day is observed on November 11<sup>th</sup> each year. The normal holiday practices will apply when these holidays fall on weekends.

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**Fiscal Impact:** There is no calculable additional fiscal impact to the District beyond current budgeted amounts due to the recommended changes, but there will be some overtime normally associated with holidays.

**Recommendation:** Staff requests approval of the revision to the Holiday Policy as submitted.

HOLIDAYS

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Effective Date:	October 1977	Revision Date:	November 9, 2023
Revision Date:	March 14, 1996		<u>April 11, 2024</u>
Revision Date:	November 8, 2001		
Revision Date:	April 13, 2006		

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**I. PURPOSE**

It is the policy of the District to designate and observe certain days each year as holidays. Eligible employees will be given a day off with pay for each holiday observed.

**II. OFFICIAL HOLIDAYS RECOGNIZED**

The schedule of holidays the District will observe during each ~~calendar~~ fiscal year are as follows:

- INDEPENDENCE DAY
- LABOR DAY
- VETERANS DAY
- THANKSGIVING (Two Days)
- CHRISTMAS (Two Days)
- NEW YEAR'S DAY
- MARTIN LUTHER KING, JR. DAY
- PRESIDENT'S DAY
- GOOD FRIDAY
- MEMORIAL DAY
- JUNETEENTH

**III. USE OF HOLIDAYS**

- A. In the event a holiday occurs on Saturday, Friday shall be taken as the holiday. If the holiday occurs on Sunday, Monday shall be taken as the holiday.
- B. Holidays which occur while an employee is on annual leave or sick leave will not be charged as hours of leave taken.

- C. A non-exempt employee who is required to work on an official holiday shall be paid for actual hours worked at a 1.5 times rate for his/her existing rate of pay. In addition, the employee shall have the option of either taking a day off with pay within the next thirty (30) days or receiving his/her regular holiday allowance in addition to pay for hours worked.
- D. Authorized days off for holiday absences will be considered as working time for calculating weekly overtime compensation.
- E. Employees who use an *unscheduled* short term absence time due to illness the business day immediately before or after a scheduled GCWSD paid holiday will not be paid for the Holiday unless they present a doctor's excuse the first day upon returning to work.

#### **DISCLAIMER**

THE CONTENTS OF THIS POLICY ARE PRESENTED AS A MATTER OF INFORMATION ONLY. THE STATEMENTS IN THIS POLICY ARE NOT INTENDED TO CREATE OR CONSTITUTE AN EXPRESS OR IMPLIED CONTRACT BETWEEN THE DISTRICT AND ANY EMPLOYEE, NOR ARE THEY A GUARANTEE OF CONTINUED EMPLOYMENT.





# MEMO

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**TO: BOARD OF DIRECTORS**

**FROM: AG AMANDA GILL**  
**ENGINEERING AND CONSTRUCTION DIRECTOR**

**DATE: APRIL 1, 2023**

**SUBJECT: COMMUNITY WATER PROJECTS – JOHNSON RD. MATERIAL BIDS**

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On August 26<sup>th</sup> the Georgetown County Council voted unanimously to fund \$2 Million for water extension projects throughout the County. They have asked us to administer the projects in exchange for reimbursing us the money. The Council voted on projects from a list we provided based on community needs.

In November 2023, the District bid and ordered materials for four of these water line projects. On February 28<sup>th</sup> an additional bid for materials for Johnson Road was published on South Carolina Business opportunities (SCBO) website, our District website, and emailed directly to local suppliers. Bids were due back on March 26<sup>th</sup>. A total of four sealed bids were received and the Bid Tabulation Sheet is attached. The apparent low bidder is Core and Main.

**FISCAL IMPACT: \$305,048.92 to be paid through water impact fees and reimbursed by Georgetown County.**

**RECOMMENDATION: Staff recommends awarding the material bid to Core and Main for \$305,048.92.**

**MaterialBid Opening  
Johnson Road Water Improvements**

ITEM NO.	INV. #	QUANTITY	UNIT	DESCRIPTION	FORTILINE WATERWORKS		CORE AND MAIN		FERGUSON WATERWORKS		CONSOLIDATED PIPE & SUPPLY	
					COST PER UNIT	TOTAL COST	COST PER UNIT	TOTAL COST	COST PER UNIT	TOTAL COST	COST PER UNIT	TOTAL COST
001	15026	10,560	LF	10" PVC C-900 DR25 Blue	\$ 21.85	\$ 230,736.00	\$ 20.85	\$ 220,176.00	\$ 21.25	\$ 224,400.00	\$ 21.85	\$ 230,736.00
002	16056	22	EA	10" PVC Megalugs	\$ 108.00	\$ 2,376.00	\$ 107.00	\$ 2,354.00	\$ 129.00	\$ 2,838.00	\$ 110.00	\$ 2,420.00
003	N/A	5	EA	10"X6" MJ Hyd. Tee	\$ 301.00	\$ 1,505.00	\$ 283.00	\$ 1,415.00	\$ 426.80	\$ 2,134.00	\$ 315.00	\$ 1,575.00
004	16059	3	EA	10" MJ Gate Valve	\$ 2,525.00	\$ 7,575.00	\$ 2,540.00	\$ 7,620.00	\$ 2,320.00	\$ 6,960.00	\$ 2,700.00	\$ 8,100.00
005	N/A	2	EA	10" PVC Bell Restraint	\$ 173.00	\$ 346.00	\$ 167.00	\$ 334.00	\$ 177.00	\$ 354.00	\$ 170.00	\$ 340.00
006	16107	22	EA	10" MJ Regular ACC Less Gland	\$ 29.55	\$ 650.10	\$ 30.00	\$ 660.00	\$ 31.00	\$ 682.00	\$ 28.21	\$ 620.62
007	16063	7	EA	6" MJ Gate Valve	\$ 970.00	\$ 6,790.00	\$ 1,060.00	\$ 7,420.00	\$ 990.00	\$ 6,930.00	\$ 995.00	\$ 6,965.00
008	N/A	1	EA	10" X 6" MJ Reducer	\$ 124.00	\$ 124.00	\$ 178.00	\$ 178.00	\$ 197.00	\$ 197.00	\$ 122.00	\$ 122.00
009	16037	1	EA	6" MJ Tee	\$ 164.00	\$ 164.00	\$ 220.00	\$ 220.00	\$ 240.00	\$ 240.00	\$ 156.00	\$ 156.00
010	N/A	1	EA	18" X 10" SST Tapping Sleeve for C-905 Pipe (19.50 O.D.)	\$ 2,350.00	\$ 2,350.00	\$ 1,300.00	\$ 1,300.00	\$ 2,600.00	\$ 2,600.00	\$ 2,700.00	\$ 2,700.00
011	17044	18	EA	6" DI Megalugs	\$ 28.50	\$ 513.00	\$ 30.00	\$ 540.00	\$ 38.00	\$ 684.00	\$34.00	\$ 612.00
012	15086	34	EA	6" MJ Regular ACC Less Gland	\$ 18.00	\$ 612.00	\$ 20.00	\$ 680.00	\$ 22.00	\$ 748.00	\$ 17.50	\$ 595.00
013	17053	1	EA	10" MJ Tapping Valve	\$ 3,180.00	\$ 3,180.00	\$ 3,200.00	\$ 3,200.00	\$ 2,980.00	\$ 2,980.00	\$ 3,240.00	\$ 3,240.00
014	16077	2	EA	10" MJ 45 Degree Bend	\$ 195.00	\$ 390.00	\$ 258.00	\$ 516.00	\$ 284.00	\$ 568.00	\$ 198.00	\$ 396.00
015	8077	3	EA	6" X 6" SST Tapping Sleeve for C-900 Pipe (6.90 O.D.)	\$ 955.00	\$ 2,865.00	\$ 885.00	\$ 2,655.00	\$ 930.00	\$ 2,790.00	\$ 750.00	\$ 2,250.00
016	16098	3	EA	6" MJ Tapping Valve	\$ 1,421.00	\$ 4,263.00	\$ 1,500.00	\$ 4,500.00	\$ 1,317.00	\$ 3,951.00	\$ 1,475.00	\$ 4,425.00
017	14040	14	EA	27" Concrete Collars	\$ 14.00	\$ 196.00	\$ 14.00	\$ 196.00	\$ 18.00	\$ 252.00	\$ 15.00	\$ 210.00
018	14038	11	EA	CI Valve Boxes (18" - 24" Adjustable)	\$ 65.00	\$ 715.00	\$ 60.00	\$ 660.00	\$ 64.00	\$ 704.00	\$ 62.00	\$ 682.00
019	14041	4	EA	Concrete Valve Markers	\$ 24.00	\$ 96.00	\$ 22.00	\$ 88.00	\$ 28.00	\$ 112.00	\$ 24.00	\$ 96.00
020	17060	21	EA	12 GA. Locate Wire (500' Roll) Blue/Solid Copper	\$ 0.11	\$ 1,155.00	\$ 0.12	\$ 1,260.00	\$ 0.13	\$ 1,365.00	\$ 0.14	\$ 1,470.00
021	3016	11	EA	2"X1000' Roll Water Detector Tape	\$ 20.00	\$ 220.00	\$ 20.00	\$ 220.00	\$ 24.00	\$ 264.00	\$ 20.00	\$ 220.00
022	15009	80	LF	6" DIP	\$ 26.50	\$ 2,120.00	\$ 25.00	\$ 2,000.00	\$ 31.00	\$ 2,480.00	\$ 27.00	\$ 2,160.00
023	17018	9	EA	Mueller 5 1/4" Fire Hydrant 3' 6" Bury SS B/N	\$ 3,150.00	\$ 28,350.00	\$ 3,200.00	\$ 28,800.00	\$ 3,140.00	\$ 28,260.00	\$ 3,350.00	\$ 30,150.00
024	16096	1	EA	6"X6" MJ Hyd. Tee	\$ 189.00	\$ 189.00	\$ 255.00	\$ 255.00	\$ 277.00	\$ 277.00	\$ 195.00	\$ 195.00
025	16031	10	EA	6" PVC Megalugs	\$ 40.00	\$ 400.00	\$ 39.00	\$ 390.00	\$ 47.00	\$ 470.00	\$ 45.93	\$ 459.30
026	17021	1	EA	6" MJ Sleeve	\$ 104.00	\$ 104.00	\$ 145.00	\$ 145.00	\$ 157.00	\$ 157.00	\$ 110.00	\$ 110.00
<b>SUB TOTAL MATERIAL COST</b>					\$	<b>297,984.10</b>	\$	<b>287,782.00</b>	\$	<b>293,397.00</b>	\$	<b>301,004.92</b>
<b>TAX</b>					\$	<b>17,879.05</b>	\$	<b>17,266.92</b>	\$	<b>17,603.82</b>	\$	<b>18,153.99</b>
<b>TOTAL MATERIAL COST W/ TAX &amp; FREIGHT</b>					\$	<b>315,863.15</b>	\$	<b>305,048.92</b>	\$	<b>311,000.82</b>	\$	<b>319,158.91</b>



# MEMO

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**TO:** BOARD OF DIRECTORS

**FROM:** AG AMANDA GILL  
ENGINEERING AND CONSTRUCTION DIRECTOR

**DATE:** APRIL 1, 2024

**SUBJECT:** PAWLEYS ISLAND MANHOLES – CHANGE ORDER

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The District Board of Director's voted to approve a contract with S&W Construction at the January Board of Director's meeting to replace manhole frames and covers along roadways in Pawleys Island impacted by an upcoming SCDOT road project. The contract was approved for the replacement of 61 manhole frame and covers.

The contractor has completed their work however, there was one additional manhole frame and cover that was replaced, bringing the total to 62 manholes. Because the original approval was for 61 and there was no contingency, Board approval is necessary to pay out the contract for the final frame and cover replaced.

**FISCAL IMPACT:** An additional \$2,000 funded through the Utility Relocation Fund, bringing the contract total from \$122,000 to \$124,000.

**RECOMMENDATION:** Staff recommends awarding this change order for an additional \$2,000, bringing the contract with S&W Construction to a total of \$124,000.



# MEMO

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**TO: BOARD OF DIRECTORS**

**FROM: AG AMANDA GILL**  
**ENGINEERING & CONSTRUCTION DIRECTOR**

**DATE: APRIL 1, 2024**

**SUBJECT: CAPITAL IMPROVEMENT PROJECTS STATUS REPORT**

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**1. Raw Water Intake Solution - Design (FY20)**

There is a need for alternative water source supplies for the Waccamaw Neck Water Treatment Plant. The District sent out Requests for Proposals to four of the pre-qualified engineering firms to provide a permanent solution to supply a constant raw water flow to the Plant. Proposals from our prequalified engineering firms are due in March. The contract for design has been awarded to WK Dickson. The engineer held a kickoff meeting with staff. Staff met with the Engineering staff on July 15<sup>th</sup>. The Engineer will be focusing on the Willbrook Canal Site for design. Staff have received 100% drawings and are working on easement acquisition. Staff has received verbal approval from Army Corps of Engineers to proceed. SCIIP funding for this project has been approved. The Canal dredging work is complete and final cleanup and demobilization is underway. Bids for the intake structure will go out this summer for fall/winter construction.

**2. Sandy Island Water Treatment Plant Upgrade - Design**

The Sandy Island Water Treatment Plant is currently designed to treat 8 Million Gallons a Day (MGD). Due to continued growth in the area, the plant is reaching its capacity. In order to continue serving our customers the 'Best Tasting Water in South Carolina' an upgrade to the plant is required. A 2014 Preliminary Engineering Report (PER) discussed the upgrades and design needed to increase the capacity to a 10 and ultimately a 12 MGD treatment plant. A Request for Proposals (RFP) was sent out to our pre-qualified engineering firms for design, permitting and construction management and are due back by August 3<sup>rd</sup>. The Task Order with WK Dickson has been signed. A kickoff meeting for the project design was held and design has begun. Staff have received the PER from the engineer and has issued comments back. SCIIP

funding for this project has been approved. The PER has been approved by DHEC. All permitting has been issued. Bids will be going out soon.

### **3. Red Hill Water Improvements Project**

This project consists of an elevated water storage tank and interconnect to the Carvers Bay water system to strengthen the system while providing service to all of the existing homes and some future homes. The existing system is isolated and only has one well and one small pneumatic tank. A Task Order with AECOM was executed. SCIIP funding for this project has been approved. Staff received 100% drawings for the elevated storage tank. SCDOT, DHEC and CZC Permitting has been submitted. Staff have received and reviewed the 30% drawings for the interconnect. No change.

### **4. 701 Corridor Water Main Phase I**

This project was designed, but not permitted and ultimately shelved back in 2015. Georgetown County is currently in the process of designing Phase II of Brick Chimney Road which will connect Highway 51 to Highway 701. The District has discussed utilizing the Right of Way with the County which would eliminate the need to get additional easements and permits with using the Santee Cooper Right of Way, as well as make for easier access for maintenance and repair of the trunk line in the future. The Task Order with Hazen and Sawyer was signed, and they will begin gathering additional survey data. The SCIIP funding for this phase and additional phases was not granted. Staff received 90% drawings and sent comments back. Staff has received 100% drawings as well as permitting documents. No change.

### **5. County Water Line Projects**

A total of 7 areas were approved by Georgetown County Council to install water lines for the communities. Staff have sent out material and bore bids for some of the areas, with bids due back November 7th. Below are updates for each individual project area:

- a. Ports Hill – Construction has begun.
- b. Tomahawk – Construction has begun.
- c. Holland – Construction and testing complete. Connections can now be made.
- d. Old Pee Dee / North – Materials received. Drawings 20% complete.
- e. Nate / Sampit – Main line complete – connections can now be made.
- f. Johnson Rd – Bids received. See separate memo for update.
- g. Old Pee Dee / Petersfield

### **6. North Santee Sewer Project**

Requests for Proposals for engineering were sent out to our prequalified engineering firms for a County funded sewer project to serve the North Santee community near Powell Road, Mount Zion Road, and Corner Loop. Proposals are due back by September 7<sup>th</sup>. A kick-off meeting was held with Weston and Sampson for the design. Staff have begun discussions with the community and those directly impacted by the project. Staff

have received 100% drawings and the permitting process is ongoing. Some permits have been issued. No Change.

**7. FY24 Hydrant Replacement**

In a continuation of the District's hydrant replacement program, bids were sent out to contractors for the replacement of 15 post hydrants and 3 fire hydrants throughout Georgetown County. The post hydrants include those that have been damaged beyond repair while the fire hydrants included are still in operation, but in need of replacement before they become inoperable. Bids were received February 28<sup>th</sup>. Project is awarded to Lawrimore Construction.

**8. FY24 CCTV Sewer Inspection Project**

In a continuation of the District's sewer line rehabilitation program, bidding documents for this year's CCTV project are set to be published next week. This year's project covers areas the District has not yet inspected by. Bids will be presented to the Board at the May Board Meeting.

**RECOMMENDATION: This is for information only.**



# MEMO

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**TO: BOARD OF DIRECTORS**

**FROM: AG AMANDA GILL  
ENGINEERING & CONSTRUCTION DIRECTOR**

**DATE: APRIL 1, 2024**

**SUBJECT: DEVELOPER PROJECTS STATUS REPORT**

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1. Arrow Village

Located off Jordan Landing Rd. in Murrells Inlet, this project consists of 4 single family lots. Preliminary approval has been issued and 10% reservations have been paid. Construction Permits received from DHEC. No Change

Forfeit to the District	\$2,452.40
Refund from District	\$0

2. Collins Creek PH 7

Located off Collins Creek Rd in Murrells Inlet. The project consists of 31 single-family lots. Construction Permits received from DHEC. No Change

Forfeit to the District	\$7,551.60
Refund from District	\$67,964.40

3. Northbrook

Located off Turntable Rd in Murrells Inlet. The project consists of 57 single-family lots. Beezer Homes is the developer. The DRP package has been sent to DHEC. Construction Permits received from DHEC. No Change.

Forfeit to the District	\$16,006.20
Refund from District	\$124,966.80

4. Wachesaw Trail

Located at the intersection of Wachesaw Rd and New River Rd. the project consists of 9 single family lots. Preliminary approval has been given for this project. Ready for construction of water and sewer. No Change.

Forfeit to the District	\$2,192.40
Refund from District	\$19,731.60

5. Brookgreen Gardens Conservatory

Located in Brookgreen Gardens. The project consists of multi-purpose commercial building for Brookgreen Events. Preliminary approval given. Construction is underway.

Forfeit to the District	\$0
Refund from District	\$0

6. Osprey Town Homes

Located off Parkersville Rd. near Archer Rd. in Litchfield. The project consists of 47 town homes. SCDHEC Permits received.

Forfeit to the District	\$11,449.20
Refund from District	\$0

7. Marsh Point

Located off Watson Way just before the South Causeway in Pawleys Island. The project consists of 14 single-family lots. Construction has begun.

Forfeit to the District	\$0
Refund from District	\$0

8. Waccamaw Elementary School Baseball Fields

Located on Waverly Road next to the Waccamaw Elementary School, in Pawleys Island. This project consists of baseball fields with concessions stand and bathrooms. Construction has begun.

Forfeit to the District	\$0
Refund from District	\$0

9. Petigru Place

Located on Petigru Dr between Waverly Rd and Hwy 17. This project consists of 6 duplexes or 12 units. Preliminary approval has been issued for this project. Construction Permit from DHEC have been issued.

Forfeit to the District	\$0
Refund from District	\$0



10. South Island Landing Phase 1

This project is located on Hwy 17 South, behind Apple Cool Storage in Georgetown. This project consists of 63 single-family lots. This project is inside the annexed City Limits of Georgetown, but we will still provide water and sewer service to this phase. The Master plan for this development will have some phases being served by the City and some being served by the District because the original service area boundary splits this property. 274 lots total for all phases. Construction has been approved.

Forfeit to the District	\$0
Refund from District	\$0

11. Regatta Townhomes

Located off Petigru Dr.. near Gertrude Dr. in Pawleys Island. The project consists of 41 town homes. SCDHEC Permits received.

Forfeit to the District	\$11,349.60
Refund from District	\$0

12. Sweetgrass Townhomes

Located off Petigru Dr. near Godfrey Rd in Pawleys island this project consists of 46 townhomes and 4 single family lots.

Forfeit to the District	\$0
Refund from District	\$0

13. Martin Luther King Estates

Located at off Petigru Dr. just south of Martin Luther King Rd in Pawleys Island. This project consists of 7 single family lots.

Forfeit to the District	\$3,183.20
Refund from District	\$0

14. Sanderling Bay

Located at the northwest intersection of Petigru Dr. and Martin Luther King Rd in Pawleys Island. This project consists of 22 single family lots. A pre-construction meeting was held, and construction is approved.

Forfeit to the District	\$8,091.20
Refund from District	\$0

15. Carolina Trails

Located just north of the 701 / Browns Ferry Road intersection, this project consists of 180 Townhomes, 175 Single Family lots, and 1 commercial building. Letter of Intent received by staff.

Forfeit to the District	\$0
Refund from District	\$0

TOTAL RESIDENTIAL EQUIVALENT UNITS: 712

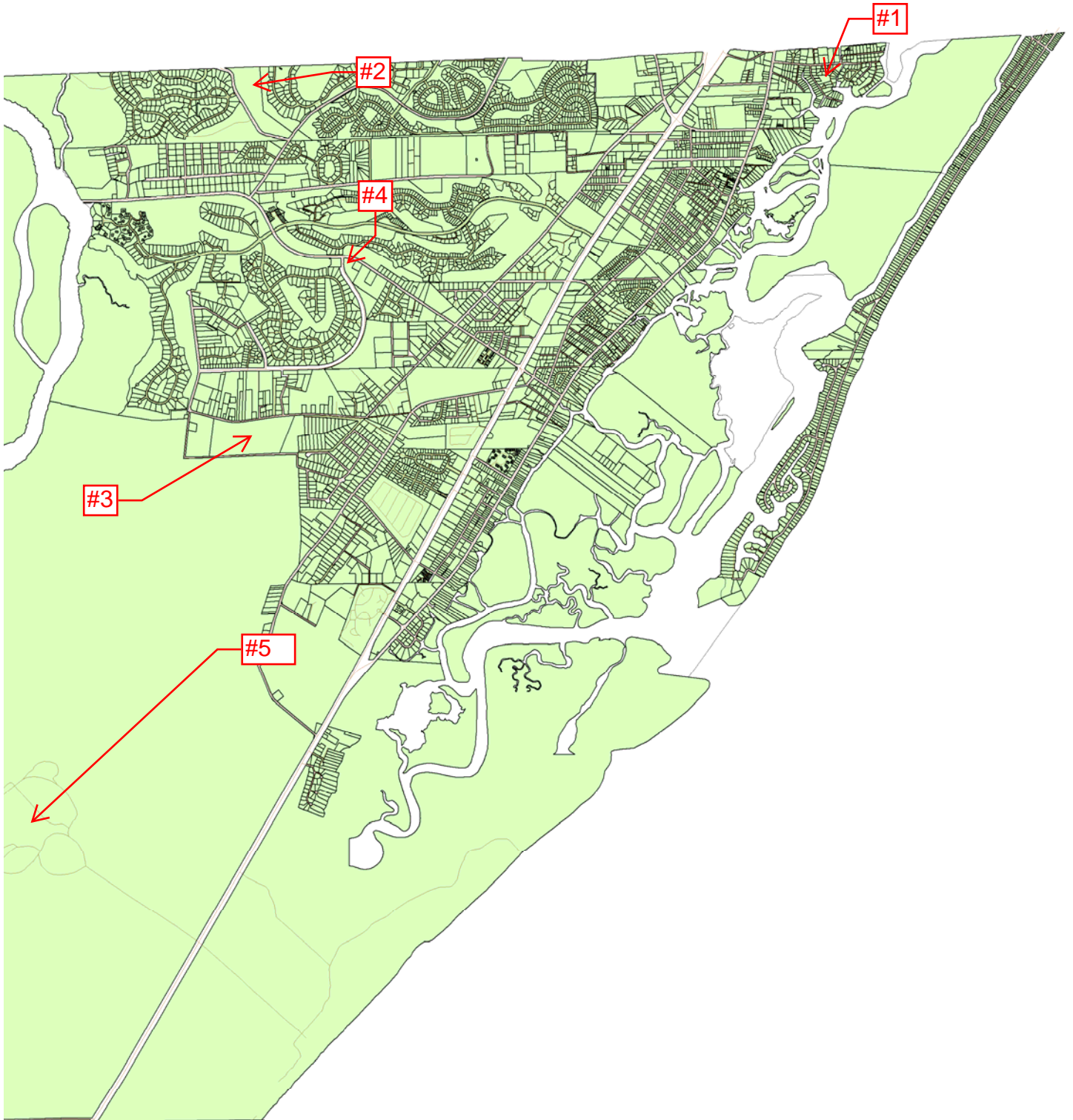
UNITS IN WACCAMAW NECK: 294

UNITS IN WEST GEORGETOWN: 418

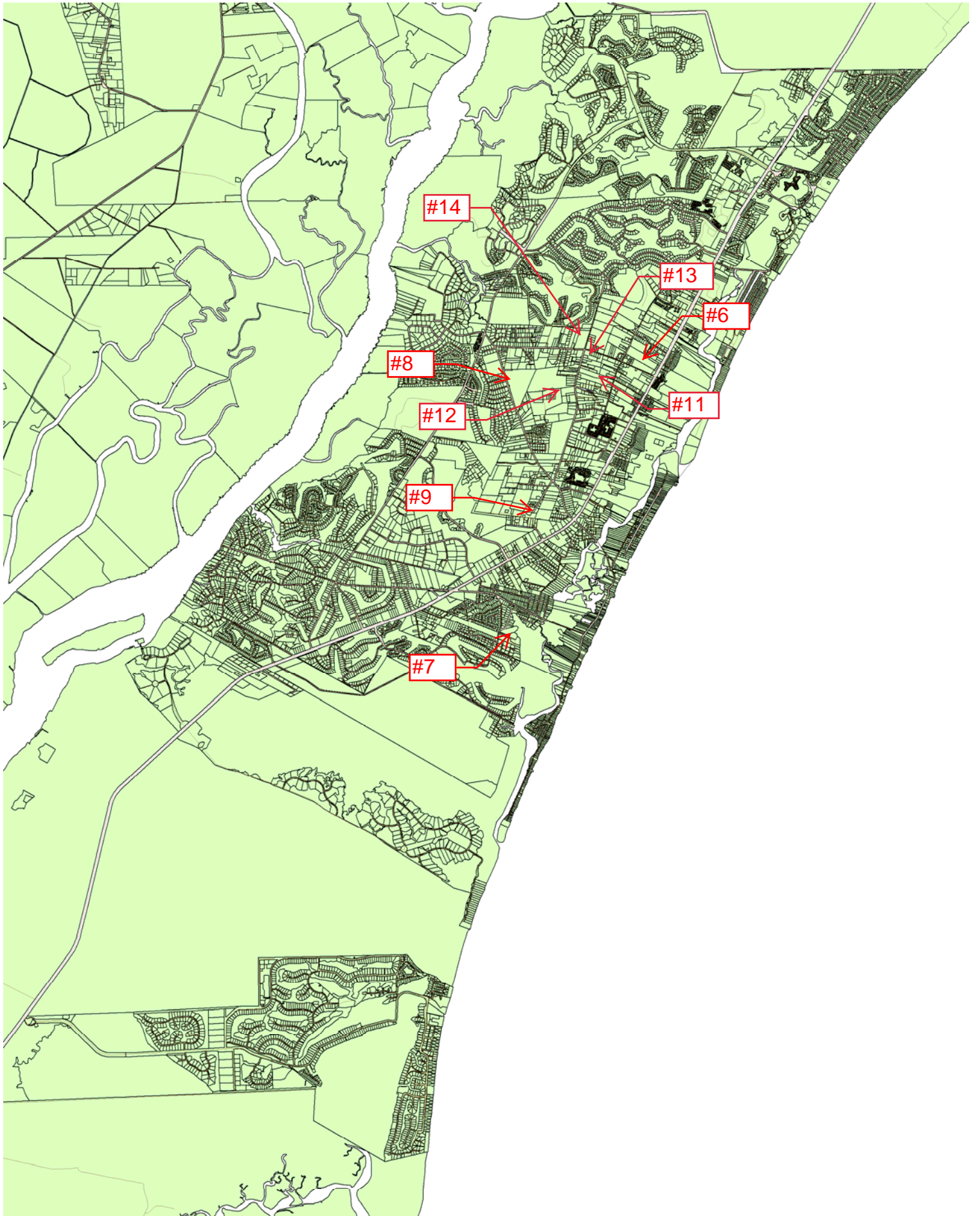
**FISCAL IMPACT:** If all the projects on this list expire the developers would forfeit \$62,275.80 and the District would be required to refund \$212,662.80. The individual forfeiture and refund amounts are shown under each project.

**RECOMMENDATION:** This is for information only.

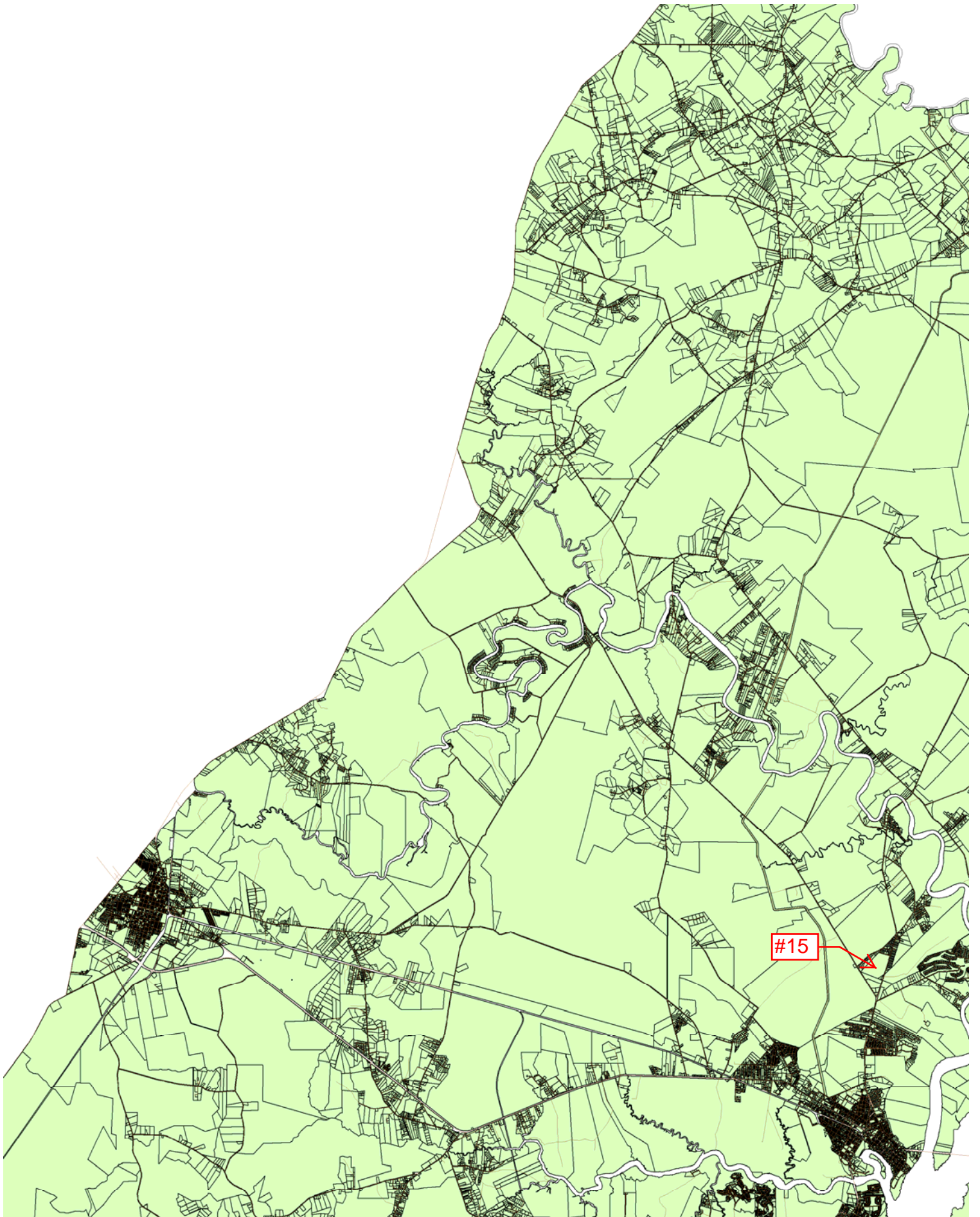
# WACCAMAW NECK NORTH



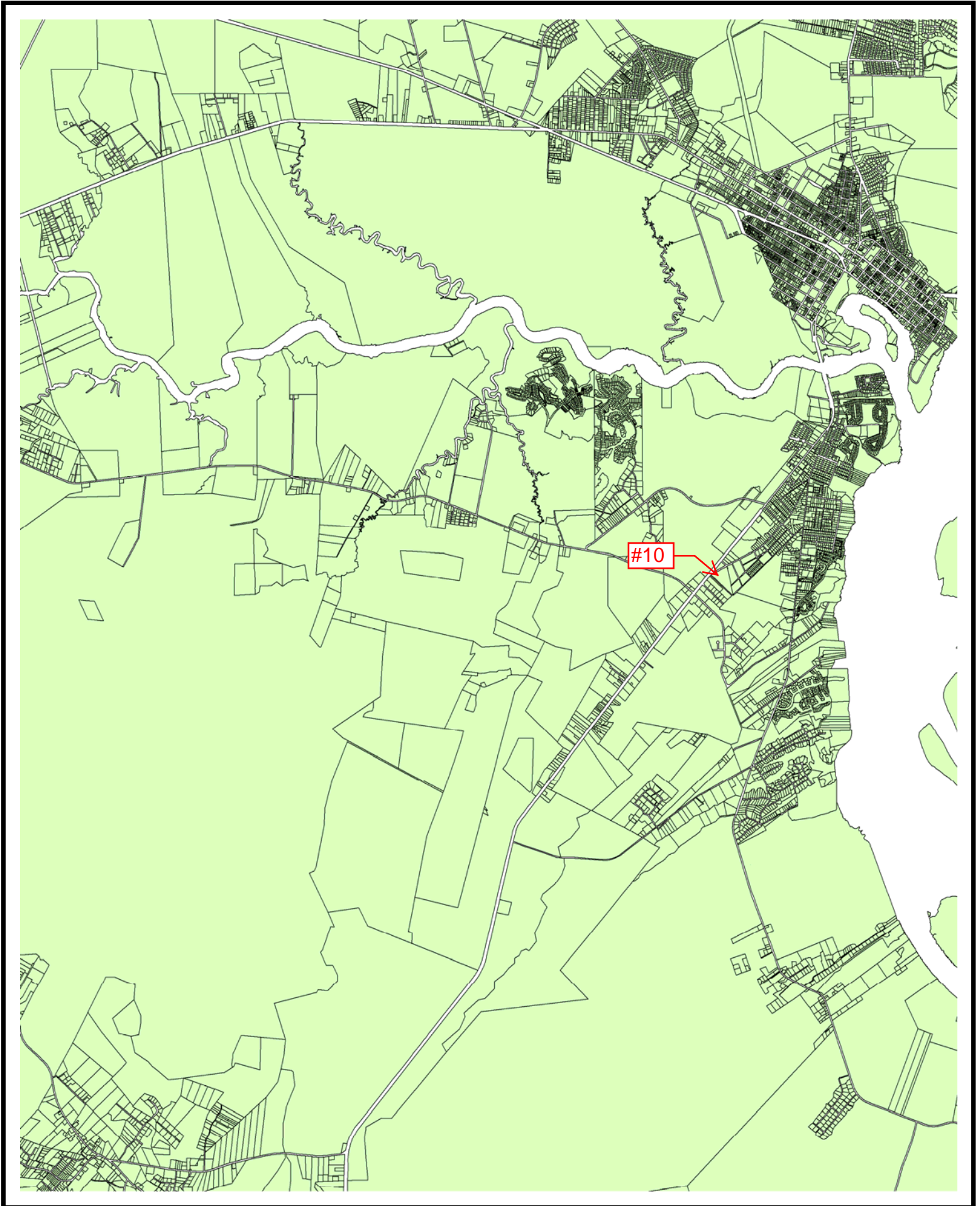
# WACCAMAW NECK SOUTH



# NORTH GEORGETOWN



# SOUTH GEORGETOWN



GEORGETOWN COUNTY WATER & SEWER DISTRICT

REVENUES and EXPENSES

AS OF 2-29-24

PERIOD  
8  
PAY PERIODS  
18

	<u>MONTH</u>	<u>Y-T-D</u>
OPERATING REVENUES	\$ 1,233,964.37	\$ 12,666,948.74
OPERATING EXPENSES	<u>1,741,930.84</u>	<u>12,677,875.48</u>
GAIN (LOSS)	<u>\$ (507,966.47)</u>	<u>\$ (10,926.74)</u>

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TOTAL REVENUES	\$ 1,697,442.65	\$ 15,247,973.06
TOTAL EXPENSES	<u>1,970,709.71</u>	<u>14,480,046.61</u>
GAIN (LOSS)	<u>\$ (273,267.06)</u>	<u>\$ 767,926.45</u>

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
REVENUE COMPARISON - CURRENT YEAR TO PRIOR YEAR  
AS OF 2-29-24

	MONTH	LAST YEAR	Y-T-D	LAST YEAR	% CHANGE
<b>WATER FUND</b>					
Water Volume Charge	258,738.55	234,320.03	3,405,967.79	3,346,852.19	1.77%
Water Service Connection	49,947.00	29,968.00	258,655.00	221,214.00	16.93%
Meter Placement Charge	154.00	139.00	1,247.00	1,112.00	12.14%
Backflow Inspection Charge	9,677.80	6,927.90	76,182.63	55,434.79	37.43%
Water DECAP Charge	87,896.70	90,196.60	702,066.70	716,322.63	-1.99%
Other Operating Reimb.	8,399.00	3,430.00	175,123.82	68,712.32	154.87%
	<u>414,813.05</u>	<u>364,981.53</u>	<u>4,619,242.94</u>	<u>4,409,647.93</u>	<u>4.75%</u>
<b>WASTEWATER FUND</b>					
Sewer Volume Charge	345,188.98	300,443.40	4,007,206.09	3,737,641.59	7.21%
Sewer Service Connection	0.00	0.00	0.00	3,345.00	n/a
Sewer Tap / Step Unit	30,607.64	32,584.87	98,233.24	49,007.15	100.45%
Sewer Service Inspection	2,781.00	1,764.00	14,464.00	15,092.00	-4.16%
Sewer Reconnect	0.00	0.00	0.00	0.00	0.00%
Sewer DECAP Charge	172,251.96	173,470.64	1,377,180.91	1,390,015.72	-0.92%
Other Operating Reimb.	3,981.29	6,887.78	47,095.39	50,022.80	-5.85%
	<u>554,810.87</u>	<u>515,150.69</u>	<u>5,544,179.63</u>	<u>5,245,124.26</u>	<u>5.70%</u>
<b>BILLING &amp; COLLECTION</b>					
Customer Charge	182,377.22	174,075.78	1,453,738.94	1,388,843.06	4.67%
Service Charge	10,104.98	7,566.00	78,477.80	84,261.85	-6.86%
Reconnect Charge	3,388.00	7,293.00	29,439.00	45,100.00	-34.73%
Late Payment Processing	5,333.03	4,844.08	44,624.60	39,466.46	13.07%
Returned Check Fees	1,230.00	570.00	9,750.00	7,200.00	35.42%
	<u>202,433.23</u>	<u>194,348.86</u>	<u>1,616,030.34</u>	<u>1,564,871.37</u>	<u>3.27%</u>
<b>GENERAL ADMINISTRATION</b>					
Interest Income	56,856.36	34,581.04	286,021.74	108,047.94	164.72%
Discounts Earned	18.72	(48.07)	108.07	23.43	361.25%
Finance Charge	0.00	0.00	0.00	0.00	0.00%
Unrealized Gain/Loss on Investments	(28,334.01)	(83,574.73)	356,402.50	(76,300.44)	-567.10%
Credit Card Charges	(11,788.69)	(10,606.03)	(105,643.94)	(92,070.47)	14.74%
Service Line Protection	26,158.00	20,501.00	202,971.00	155,587.00	30.45%
Miscellaneous Income	18,314.84	12,143.34	87,676.60	62,974.51	39.23%
	<u>61,225.22</u>	<u>(27,003.45)</u>	<u>827,535.97</u>	<u>158,261.97</u>	<u>422.89%</u>
<b>ENGINEERING</b>					
Engineering Income	682.00	2,771.00	59,959.86	43,876.80	36.66%
<b>TOTAL OPERATING REVENUES</b>	<u><u>1,233,964.37</u></u>	<u><u>1,050,248.63</u></u>	<u><u>12,666,948.74</u></u>	<u><u>11,421,782.33</u></u>	<u><u>10.90%</u></u>



	<u>MONTH</u>	<u>LAST YEAR</u>	<u>Y-T-D</u>	<u>LAST YEAR</u>	<u>% CHANGE</u>
RESTRICTED INCOME					
Availability Charge - Water	130,438.71	119,683.95	1,041,866.99	957,436.23	8.82%
Availability Charge - Sewer	136,338.77	115,616.49	1,090,101.33	935,713.32	16.50%
Water & Sewer Assessments	171,099.73	163,353.89	251,741.88	347,952.76	-27.65%
Interest Income	2,989.30	826.30	19,407.83	4,682.46	314.48%
Demand Charge - Water	10,355.52	11,051.04	82,432.24	81,446.68	1.21%
Demand Charge - Sewer	12,256.25	12,080.50	95,474.05	101,731.50	-6.15%
	<u>463,478.28</u>	<u>422,612.17</u>	<u>2,581,024.32</u>	<u>2,428,962.95</u>	<u>6.26%</u>
TOTAL REVENUES	<u><u>1,697,442.65</u></u>	<u><u>1,472,860.80</u></u>	<u><u>15,247,973.06</u></u>	<u><u>13,850,745.28</u></u>	<u><u>10.09%</u></u>

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
EXPENSE COMPARISON - CURRENT YEAR TO PRIOR YEAR  
AS OF 2-29-24

	MONTH	LAST YEAR	Y-T-D	LAST YEAR	% CHANGE
<b>PERSONNEL SERVICES</b>					
Salaries & Wages - Regular *	583,061.44	357,693.38	3,331,112.57	2,840,490.72	17.27%
Salaries & Wages - Overtime	15,177.77	9,176.87	109,120.69	84,415.59	29.27%
FICA Tax Expense	44,735.16	27,354.61	255,140.31	216,719.99	17.73%
Health Insurance	75,547.66	75,928.21	608,396.79	491,804.27	23.71%
Retirement	111,546.63	62,245.21	603,959.66	505,089.70	19.57%
Workman's Compensation	12,990.50	14,479.25	40,008.00	42,838.25	-6.61%
Other Payroll Expenses	18,127.54	10,606.90	106,610.72	88,555.96	20.39%
<b>TOTAL PERSONNEL SERVICES</b>	<b>861,186.70</b>	<b>557,484.43</b>	<b>5,054,348.74</b>	<b>4,269,914.48</b>	<b>18.37%</b>
<b>CONTRACTUAL SERVICES</b>					
Rents & Leases - Vehicles	763.76	553.85	4,748.60	4,707.67	0.87%
Rents & Leases - Other Equip.	11,299.36	1,056.27	69,732.78	30,872.47	125.87%
Utilities	98,400.87	104,122.79	920,259.77	928,261.22	-0.86%
Sewer Service Charges	37,873.94	26,802.16	282,548.91	266,513.24	6.02%
Telephone & Commun. Lines	11,498.49	14,987.75	110,596.15	94,464.57	17.08%
Insurance - Operations	27,616.36	25,631.41	220,864.72	178,847.26	23.49%
Professional Services - Legal	0.00	0.00	0.00	0.00	0.00%
Professional Services - Consultants	0.00	0.00	0.00	9,122.00	n/a
Professional Services - Other	143.67	1,790.75	37,255.24	60,899.10	-38.82%
Employee Uniforms	575.88	1,496.91	13,521.23	12,447.04	8.63%
Service & Maint. Contracts	76,370.71	77,244.43	640,199.47	690,800.31	-7.32%
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>264,543.04</b>	<b>253,686.32</b>	<b>2,299,726.87</b>	<b>2,276,934.88</b>	<b>1.00%</b>
<b>SUPPLIES and MATERIALS</b>					
Operating Supplies & Material	29,807.89	13,970.39	159,629.36	155,061.82	2.95%
Water Purchased for Resale	21,231.56	224.07	305,169.02	265,480.23	14.95%
Auto Supplies	18,215.77	13,619.76	118,941.56	127,808.57	-6.94%
Printing & Office Supplies	4,486.74	5,520.58	43,395.01	41,825.95	3.75%
Lab Treatment Supplies & Mat.	104,646.52	62,509.82	829,603.77	560,272.25	48.07%
<b>TOTAL SUPPLIES and MATERIALS</b>	<b>178,388.48</b>	<b>95,844.62</b>	<b>1,456,738.72</b>	<b>1,150,448.82</b>	<b>26.62%</b>
<b>MAINTENANCE and REPAIR</b>					
Maint & Repair-Bldgs & Ground	9,060.69	1,712.56	33,662.75	26,360.52	27.70%
Maint & Repair-Facilities	161,861.73	108,409.12	913,701.81	270,606.04	237.65%
Maint & Repair-Equipment	7,443.16	23,144.62	141,012.73	119,135.36	18.36%
Maint & Repair-Vehicles	614.81	25,661.31	102,445.24	107,846.18	-5.01%
<b>TOTAL MAINTENANCE and REPAIR</b>	<b>178,980.39</b>	<b>158,927.61</b>	<b>1,190,822.53</b>	<b>523,948.10</b>	<b>127.28%</b>

	<u>This Month</u>	<u>Last Year</u>
* # of Employees	79	77

	<u>MONTH</u>	<u>LAST YEAR</u>	<u>Y-T-D</u>	<u>LAST YEAR</u>	<u>% CHANGE</u>
<b>BUSINESS and TRAVEL EXPENSE</b>					
Travel Expense	320.57	386.76	11,986.55	1,046.18	1045.74%
Private Vehicle Expense	1,244.27	446.72	5,540.72	2,819.35	96.52%
Postage & Delivery	20,906.97	20,569.69	85,033.39	83,888.51	1.36%
Employee Training	952.70	2,021.41	18,426.39	10,904.14	68.99%
Memberships & Meetings	3,371.96	2,953.68	24,440.95	22,869.22	6.87%
Board Member Per Diem	495.00	395.00	5,939.00	3,660.00	62.27%
Prof. Books & Periodicals	33.00	0.00	33.00	924.74	-96.43%
Public Information	544.84	528.94	4,810.99	5,028.77	-4.33%
Miscellaneous Expenses	4,262.11	154.49	40,325.29	24,947.85	61.64%
<b>TOTAL BUSINESS and TRAVEL EXP</b>	<b>32,131.42</b>	<b>27,456.69</b>	<b>196,536.28</b>	<b>156,088.76</b>	<b>25.91%</b>
<b>CAPITAL OUTLAY</b>					
Land & Land Improvements	0.00	0.00	0.00	0.00	0.00%
Bldg. & Fixed Equipment	0.00	0.00	0.00	0.00	0.00%
Automotive Equipment	(61,942.00)	0.00	0.00	26,957.00	n/a
Operational & Constr. Equip.	0.00	56,263.02	94,563.64	62,276.14	51.85%
Furniture & Fixtures	0.00	0.00	(2,593.04)	9,306.17	-127.86%
Construction Material	28,494.14	35,247.79	308,338.62	145,006.57	112.64%
District Labor Capitalized	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>(33,447.86)</b>	<b>91,510.81</b>	<b>400,309.22</b>	<b>243,545.88</b>	<b>64.37%</b>
<b>MISCELLANEOUS</b>					
Contingency	0.00	0.00	0.00	0.00	0.00%
Deprec. & Capital Replacement	260,148.67	263,667.24	2,079,247.62	2,106,338.35	-1.29%
Bad Debts	0.00	0.00	145.50	169.91	-14.37%
Miscellaneous Other	0.00	0.00	0.00	(18,435.00)	n/a
<b>TOTAL MISCELLANEOUS</b>	<b>260,148.67</b>	<b>263,667.24</b>	<b>2,079,393.12</b>	<b>2,088,073.26</b>	<b>-0.42%</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>1,741,930.84</b>	<b>1,448,577.72</b>	<b>12,677,875.48</b>	<b>10,708,954.18</b>	<b>18.39%</b>
<b>DEBT SERVICE</b>					
Bond & Interest Payments	244,978.87	224,710.14	1,931,771.13	1,770,890.25	9.08%
Transfers from Impact Fee Funds	(16,200.00)	(16,200.00)	(129,600.00)	(130,343.00)	-0.57%
<b>TOTAL DEBT SERVICE</b>	<b>228,778.87</b>	<b>208,510.14</b>	<b>1,802,171.13</b>	<b>1,640,547.25</b>	<b>9.85%</b>
<b>TOTAL EXPENSES</b>	<b>1,970,709.71</b>	<b>1,657,087.86</b>	<b>14,480,046.61</b>	<b>12,349,501.43</b>	<b>17.25%</b>

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
 BUDGETED TO ACTUAL REVENUE  
 FOR PERIOD ENDING 2-29-24

	ACTUAL YTD	BUDGET YTD	VARIANCE	% VARIANCE
<b>WATER FUND</b>				
Water Volume Charge	3,405,967.79	3,550,000.00	(144,032.21)	-4.06%
Water Service Connection	258,655.00	203,333.33	55,321.67	27.21%
Meter Placement Charge	1,247.00	2,666.67	(1,419.67)	-53.24%
Backflow Inspection Charge	76,182.63	61,333.33	14,849.30	24.21%
Water DECAP Charge	702,066.70	688,333.33	13,733.37	2.00%
Other Operating Reimb.	175,123.82	73,333.33	101,790.49	138.81%
	<u>4,619,242.94</u>	<u>4,579,000.00</u>	<u>40,242.94</u>	<u>0.88%</u>
<b>WASTEWATER FUND</b>				
Sewer Volume Charge	4,007,206.09	4,130,000.00	(122,793.91)	-2.97%
Sewer Service Connection	0.00	0.00	0.00	0.00%
Sewer Tap / Step Unit	98,233.24	40,000.00	58,233.24	145.58%
Sewer Service Inspection	14,464.00	18,000.00	(3,536.00)	-19.64%
Sewer Reconnect	0.00	0.00	0.00	0.00%
Sewer DECAP Charge	1,377,180.91	1,370,346.67	6,834.24	0.50%
Other Operating Reimb.	47,095.39	53,333.33	(6,237.94)	-11.70%
	<u>5,544,179.63</u>	<u>5,611,680.00</u>	<u>(67,500.37)</u>	<u>-1.20%</u>
<b>BILLING &amp; COLLECTION</b>				
Customer Charge	1,453,738.94	1,400,000.00	53,738.94	3.84%
Service Charge	78,477.80	88,666.67	(10,188.87)	-11.49%
Reconnect Charge	29,439.00	54,666.67	(25,227.67)	-46.15%
Late Payment Processing	44,624.60	36,666.67	7,957.93	21.70%
Returned Check Fees	9,750.00	5,333.33	4,416.67	82.81%
	<u>1,616,030.34</u>	<u>1,585,333.33</u>	<u>30,697.01</u>	<u>1.94%</u>
<b>GENERAL ADMINISTRATION</b>				
Interest Income	286,021.74	340,948.67	(54,926.93)	-16.11%
Discounts Earned	108.07	666.67	(558.60)	-83.79%
Finance Charge	0.00	333.33	(333.33)	n/a
Unrealized Gain/Loss on Investments	356,402.50	0.00	356,402.50	n/a
Credit Card Charges	(105,643.94)	(96,666.67)	(8,977.27)	9.29%
Service Line Protection	202,971.00	156,000.00	46,971.00	30.11%
Miscellaneous Income	87,676.60	75,333.33	12,343.27	16.38%
	<u>827,535.97</u>	<u>476,615.33</u>	<u>350,920.64</u>	<u>73.63%</u>
<b>ENGINEERING</b>				
Engineering Income	59,959.86	61,333.33	(1,373.47)	-2.24%
<b>TOTAL OPERATING REVENUES</b>	<u><u>12,666,948.74</u></u>	<u><u>12,313,962.00</u></u>	<u><u>352,986.74</u></u>	<u><u>2.87%</u></u>

	<u>ACTUAL YTD</u>	<u>BUDGET YTD</u>	<u>VARIANCE</u>	<u>% VARIANCE</u>
RESTRICTED INCOME				
Availability Charge - Water	1,041,866.99	1,021,486.67	20,380.32	2.00%
Availability Charge - Sewer	1,090,101.33	999,408.00	90,693.33	9.07%
Water & Sewer Assessments	251,741.88	266,666.67	(14,924.79)	-5.60%
Interest Income	19,407.83	3,333.33	16,074.50	482.23%
Demand Charge - Water	82,432.24	80,000.00	2,432.24	3.04%
Demand Charge - Sewer	95,474.05	103,333.33	(7,859.28)	-7.61%
	<u>2,581,024.32</u>	<u>2,474,228.00</u>	<u>106,796.32</u>	<u>4.32%</u>
TOTAL REVENUES	<u>15,247,973.06</u>	<u>14,788,190.00</u>	<u>459,783.06</u>	<u>3.11%</u>

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
 BUDGETED TO ACTUAL EXPENSES  
 FOR PERIOD ENDING 2-29-24

	ACTUAL YTD	BUDGET YTD	VARIANCE	% VARIANCE
<b>PERSONNEL SERVICES</b>				
Salaries & Wages - Regular	3,331,112.57	3,443,403.46	112,290.89	3.26%
Salaries & Wages - Overtime	109,120.69	93,461.54	(15,659.15)	-16.75%
FICA Tax Expense	255,140.31	273,231.00	18,090.69	6.62%
Health Insurance	608,396.79	725,554.67	117,157.88	16.15%
Retirement	603,959.66	616,370.54	12,410.88	2.01%
Workman's Compensation	40,008.00	42,000.00	1,992.00	4.74%
Other Payroll Expenses	106,610.72	148,173.33	41,562.61	28.05%
<b>TOTAL PERSONNEL SERVICES</b>	<b>5,054,348.74</b>	<b>5,342,194.54</b>	<b>287,845.80</b>	<b>5.39%</b>
<b>CONTRACTUAL SERVICES</b>				
Rents & Leases - Vehicles	4,748.60	4,800.00	51.40	1.07%
Rents & Leases - Other Equip.	69,732.78	34,728.00	(35,004.78)	-100.80%
Utilities	920,259.77	981,947.33	61,687.56	6.28%
Sewer Service Charges	282,548.91	443,399.33	160,850.42	36.28%
Telephone & Commun. Lines	110,596.15	118,466.67	7,870.52	6.64%
Insurance - Operations	220,864.72	210,000.00	(10,864.72)	-5.17%
Professional Services - Legal	0.00	6,666.67	6,666.67	n/a
Professional Services - Consultants	0.00	0.00	0.00	0.00%
Professional Services - Other	37,255.24	55,750.00	18,494.76	33.17%
Employee Uniforms	13,521.23	15,156.67	1,635.44	10.79%
Service & Maint. Contracts	640,199.47	695,458.00	55,258.53	7.95%
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>2,299,726.87</b>	<b>2,566,372.67</b>	<b>266,645.80</b>	<b>10.39%</b>
<b>SUPPLIES and MATERIALS</b>				
Operating Supplies & Material	159,629.36	124,845.33	(34,784.03)	-27.86%
Water Purchased for Resale	305,169.02	295,656.00	(9,513.02)	-3.22%
Auto Supplies	118,941.56	163,616.67	44,675.11	27.30%
Printing & Office Supplies	43,395.01	41,784.67	(1,610.34)	-3.85%
Lab Treatment Supplies & Mat.	829,603.77	653,776.67	(175,827.10)	-26.89%
<b>TOTAL SUPPLIES and MATERIALS</b>	<b>1,456,738.72</b>	<b>1,279,679.33</b>	<b>(177,059.39)</b>	<b>-13.84%</b>
<b>MAINTENANCE and REPAIR</b>				
Maint & Repair-Bldgs & Ground	33,662.75	56,866.67	23,203.92	40.80%
Maint & Repair-Facilities	913,701.81	764,329.33	(149,372.48)	-19.54%
Maint & Repair-Equipment	141,012.73	81,360.00	(59,652.73)	-73.32%
Maint & Repair-Vehicles	102,445.24	96,885.33	(5,559.91)	-5.74%
<b>TOTAL MAINTENANCE and REPAIR</b>	<b>1,190,822.53</b>	<b>999,441.33</b>	<b>(191,381.20)</b>	<b>-19.15%</b>

	<u>ACTUAL YTD</u>	<u>BUDGET YTD</u>	<u>VARIANCE</u>	<u>% VARIANCE</u>
<b>BUSINESS and TRAVEL EXPENSE</b>				
Travel Expense	11,986.55	19,866.67	7,880.12	39.67%
Private Vehicle Expense	5,540.72	4,825.33	(715.39)	-14.83%
Postage & Delivery	85,033.39	72,424.67	(12,608.72)	-17.41%
Employee Training	18,426.39	34,033.33	15,606.94	45.86%
Memberships & Meetings	24,440.95	22,822.00	(1,618.95)	-7.09%
Board Member Per Diem	5,939.00	6,666.67	727.67	10.92%
Prof. Books & Periodicals	33.00	2,066.67	2,033.67	98.40%
Public Information	4,810.99	8,200.00	3,389.01	41.33%
Miscellaneous Expenses	40,325.29	35,326.67	(4,998.62)	-14.15%
<b>TOTAL BUSINESS and TRAVEL EXPENSE</b>	<b>196,536.28</b>	<b>206,232.00</b>	<b>9,695.72</b>	<b>4.70%</b>
<b>CAPITAL OUTLAY</b>				
Land & Land Improvements	0.00	0.00	0.00	0.00%
Bldg. & Fixed Equipment	0.00	0.00	0.00	0.00%
Automotive Equipment	0.00	200,000.00	200,000.00	n/a
Operational & Constr. Equip.	94,563.64	179,170.00	84,606.36	47.22%
Furniture & Fixtures	(2,593.04)	27,066.67	29,659.71	109.58%
Construction Material	308,338.62	126,666.67	(181,671.95)	-143.43%
District Labor Capitalized	0.00	0.00	0.00	0.00%
<b>TOTAL CAPITAL OUTLAY</b>	<b>400,309.22</b>	<b>532,903.33</b>	<b>132,594.11</b>	<b>24.88%</b>
<b>MISCELLANEOUS</b>				
Contingency	0.00	198,000.00	198,000.00	100.00%
Deprec. & Capital Replacement	2,079,247.62	2,058,680.00	(20,567.62)	-1.00%
Bad Debts	145.50	3,333.33	3,187.83	95.64%
Miscellaneous Other	0.00	0.00	0.00	0.00%
<b>TOTAL MISCELLANEOUS</b>	<b>2,079,393.12</b>	<b>2,260,013.33</b>	<b>180,620.21</b>	<b>7.99%</b>
<b>TOTAL OPERATING EXPENSES</b>	<b><u>12,677,875.48</u></b>	<b><u>13,186,836.54</u></b>	<b><u>508,961.06</u></b>	<b><u>3.86%</u></b>
<b>DEBT SERVICE</b>				
Bond & Interest Payments	1,931,771.13	1,894,897.33	(36,873.80)	-1.95%
Transfers from Impact Fee Funds	(129,600.00)	(129,600.00)	0.00	0.00%
<b>TOTAL DEBT SERVICE</b>	<b>1,802,171.13</b>	<b>1,765,297.33</b>	<b>(36,873.80)</b>	<b>-2.09%</b>
<b>TOTAL EXPENSES</b>	<b><u>14,480,046.61</u></b>	<b><u>14,952,133.87</u></b>	<b><u>472,087.26</u></b>	<b><u>3.16%</u></b>

GEORGETOWN COUNTY WATER & SEWER DISTRICT  
CASH and SHORT TERM INVESTMENTS

	1/31/2024	2/29/2024
<b>NON-RESTRICTED ACCOUNTS</b>		
Operation & Maintenance Account	5,836,792.32	6,212,186.22
Customer Deposits	386,540.73	385,801.73
Cash on Hand	2,100.00	2,100.00
TOTAL NON-RESTRICTED	6,225,433.05	6,600,087.95
<b>RESTRICTED ACCOUNTS</b>		
Plantersville Sewer Assessments	11,059.36	61,727.38
South Causeway Sewer Assessments	442,255.47	466,569.92
North Causeway Sewer Assessments	140,956.76	141,210.82
Apache Water Assessments	25,742.48	40,938.01
Brock Road Sewer Assessments	(5,362.00)	3,455.82
Pleasant Hill Water Assessments	618,153.76	681,134.08
Beaumont Drive Water Assessments	79,993.69	84,313.76
Cherokee Drive Water Assessments	63,745.45	68,761.11
Commanche Assessments	10,501.55	12,843.76
Pawleys S. Comm. Sewer Assessments	37,272.70	37,339.88
M.L. King Sewer Assessments	63,089.94	63,203.65
2015 Refund Bond & Int. Redempt. Fund	1,067,810.16	1,198,120.06
1989 & 98 Refund Bond & Int. Redemp.	293,298.46	322,702.82
2011A SRF Bond & Int. Redemp. Fund	45,417.08	66,617.08
2011B SRF Bond & Int. Redemp. Fund	26,553.38	38,353.38
2020 SRF Bond & Int. Redemp. Fund	50,704.95	18,745.94
Economic Dev. Grant Matching Funds	500,000.00	500,000.00
FmHA Bond Cushion Funds	150,084.00	150,084.00
Depreciation & Capital Replacement	5,420,566.87	5,381,795.29
Contingency Fund	1,110,000.00	1,110,000.00
Utilities Relocation Fund	976,000.00	894,000.00
Rural Line Extension Fund	500,000.00	500,000.00
Reservation Fees	(11,585.40)	(12,559.80)
Good Neighbor Contributions	40,942.37	41,342.11
Harmony Community Impact Fees	31,360.00	31,360.00
Water Impact Fees	1,379,743.06	1,177,097.00 *
Sewer Impact Fees	3,813,126.97	3,837,262.85 *
TOTAL RESTRICTED	16,881,431.06	16,916,418.92
<b>CONSTRUCTION ACCOUNTS</b>		
No Active Projects	0.00	0.00
	0.00	0.00
<b>TOTAL CASH and SHORT TERM INVESTMENTS</b>	<b>23,106,864.11</b>	<b>23,516,506.87</b>

	FEBRUARY '24	CURRENT YR. FY2024 Y-T-D	LAST YEAR FY2023 Y-T-D
<b>*IMPACT FEES COLLECTED</b>			
Water Impact Fees	26,000.00	291,380.00	292,200.00
Sewer Impact Fees	17,232.00	367,035.20	156,086.80
	43,232.00	658,415.20	448,286.80



**F/Y 2024 CUSTOMERS and R.E.U.s**

<b># CUSTOMERS</b>	<b>GTN.</b>	<b>W.N.</b>	<b>G.C.</b>	<b>TOTAL</b>
BEG. of YEAR	7,051	18,214	599	25,864
JULY	7,073	18,208	597	25,878
AUGUST	7,088	18,230	597	25,915
SEPTEMBER	7,102	18,237	598	25,937
OCTOBER	7,101	18,254	597	25,952
NOVEMBER	7,101	18,282	598	25,981
DECEMBER	7,167	18,272	598	26,037
JANUARY	7,188	18,280	597	26,065
FEBRUARY	7,192	18,283	597	26,072
MARCH	-	-	-	-
APRIL	-	-	-	-
MAY	-	-	-	-
JUNE	-	-	-	-

<b># R.E.U.</b>	<b>GTN.</b>	<b>W.N.</b>	<b>G.C.</b>	<b>TOTAL</b>
<b>WATER</b>				
BEG. of YEAR	6,010	27,815	932	34,757
JULY	6,039	27,862	931	34,832
AUGUST	6,032	27,927	931	34,890
SEPTEMBER	6,143	27,877	926	34,946
OCTOBER	6,133	27,871	923	34,927
NOVEMBER	6,138	27,922	927	34,987
DECEMBER	6,159	27,926	927	35,012
JANUARY	6,217	27,918	923	35,058
FEBRUARY	6,213	27,888	926	35,027
MARCH	-	-	-	-
APRIL	-	-	-	-
MAY	-	-	-	-
JUNE	-	-	-	-

<b>WASTEWATER</b>	<b>GTN.</b>	<b>W.N.</b>	<b>TOTAL</b>
BEG. of YEAR	5,501	23,830	29,331
JULY	5,520	23,855	29,375
AUGUST	5,518	23,872	29,390
SEPTEMBER	5,572	24,038	29,610
OCTOBER	5,568	24,032	29,600
NOVEMBER	5,574	24,057	29,631
DECEMBER	5,585	24,073	29,658
JANUARY	5,588	24,071	29,659
FEBRUARY	5,599	24,035	29,634
MARCH	-	-	-
APRIL	-	-	-
MAY	-	-	-
JUNE	-	-	-

**FEBRUARY 2024 INVESTMENTS**

**BANK ACCOUNTS**

9,331,475.59	LGIP	5.5674%
2,452,484.40	TD Bank	2.83%
<u>12,037,213.75</u>	TD Bank Investments	1.04 to 2.64%
23,821,173.74		

**BANK of NEW YORK - MELLON TRUST CO.**

66,617.08	2011A SRF B&I Redemption
38,353.38	2011B SRF B&I Redemption
18,745.94	2020 SRF B&I Redemption
<u>1,198,120.06</u>	Series 2015 Refund DS Fund
1,321,836.46	

\$25,143,010.20 TOTAL INVESTMENTS and INTEREST BEARING ACCOUNTS

**GOOD NEIGHBOR CONTRIBUTIONS**

FEBRUARY '24	BALANCE	<u><b>\$41,342.11</b></u>			
			<u>CUSTOMER</u>	<u>DISBURSEMENTS</u>	
			CONTRIBUTIONS	TO CUSTOMERS	
F/Y 1992			559.00	0.00	
F/Y 1993			828.00	77.03	
F/Y 1994			1,500.96	345.91	
F/Y 1995			1,818.23	870.73	
F/Y 1996			3,560.00	553.28	
F/Y 1997			5,634.00	2,145.89	
F/Y 1998			8,120.00	5,211.32	
F/Y 1999			8,827.50	4,630.83	
F/Y 2000			11,324.13	13,054.26	
F/Y 2001			11,745.16	7,085.01	
F/Y 2002			10,846.32	17,157.74	
F/Y 2003			10,547.00	8,317.78	
F/Y 2004			10,782.00	11,001.00	
F/Y 2005			10,738.50	12,577.95	
F/Y 2006			10,246.00	13,948.67	
F/Y 2007			11,343.00	17,095.99	
F/Y 2008			10,917.00	12,830.61	
F/Y 2009			20,453.00	13,291.20	
F/Y 2010			12,788.00	18,447.40	
F/Y 2011			13,889.50	11,934.16	
F/Y 2012			15,370.82	7,783.46	
F/Y 2013			13,974.00	4,037.73	
F/Y 2014			15,339.95	8,612.84	
F/Y 2015			13,610.00	8,549.12	
F/Y 2016			12,974.00	9,146.18	
F/Y 2017			12,405.00	6,517.17	
F/Y 2018			11,718.00	5,779.72	
F/Y 2019			10,764.00	6,048.17	
F/Y 2020			11,158.00	12,333.66	
F/Y 2021			9,045.00	22,927.42	
F/Y 2022			8,657.13	13,270.56	
F/Y 2023			8,340.00	12,157.64	
F/Y 2024				<u>REFERRALS/</u>	
				<u>APPROVED</u>	
JULY			675.00	364.79	2 / 4
AUGUST			679.00	253.66	2 / 3
SEPTEMBER			670.00	0.00	2 / 0
OCTOBER			668.00	627.88	2 / 4
NOVEMBER			668.00	497.87	2 / 4
DECEMBER			662.00	257.57	5 / 2
JANUARY			667.00	353.72	4 / 4
FEBRUARY			716.00	390.64	2 / 5
MARCH			0.00	0.00	
APRIL			0.00	0.00	
MAY			0.00	0.00	
JUNE			0.00	0.00	
			<hr/>	<hr/>	
F/Y '24 Y-T-D			5,405.00	2,746.13	

**Variance Analysis  
February-24**

**Revenue Variances - Favorable**

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Other Operating Reimb. - Water	175,124	73,333	68,712	101,790

Other Operating Reimbursements are payments for line extensions and other special installations. In December, a large line extension caused the variance to shift from negative to positive.

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Sewer Tap / Step Unit	98,233	40,000	49,007	58,233

Sewer Tap / Step Unit revenues reflect an increase in the number of step units and grinders installed. The Waverly Sewer project contributed to the increase this year over last year.

**Revenue Variances - Unfavorable**

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Water Volume Charge	3,405,968	3,550,000	3,346,852	(144,032)
Sewer Volume Charge	4,007,206	4,130,000	3,737,642	(122,794)

The variances for Water and Sewer Volume Charges turned negative in February. Revenues will begin to recover in the spring and are expected to return to a positive variance by May. These revenues are impacted by irrigation demand.

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Water & Sewer Assessments	251,742	266,667	347,953	(14,925)

Water & Sewer Assessments are normally due on January 15, 2024 with the bulk of the annual revenue collected in February and March. The County delayed the due date to February 15, 2024 after a software update that was slower than anticipated. This variance will turn positive in March 2024.

**Variance Analysis  
February-24**

**Expense Variances - Unfavorable**

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Last Year (Actual)</u>	<u>Variance (Budget to Actual)</u>
Salaries & Wages - Overtime	109,121	93,462	84,416	(15,659)

The variance for Salaries & Wages - Overtime includes overtime for emergency repairs. It also includes by-pass pumping for the Salt Marsh Cove project, saving \$76,700 in contractor costs.

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Last Year (Actual)</u>	<u>Variance (Budget to Actual)</u>
Rents & Leases - Other Equip.	69,733	34,728	30,872	(35,005)

Rents & Leases - Other Equip. is normally used heavy equipment for special projects. The District's forklift needed the engine replaced and a forklift was rented while waiting for the repair (completed).

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Last Year (Actual)</u>	<u>Variance (Budget to Actual)</u>
Water Purchased for Resale	305,169	295,656	265,480	(9,513)

Water Purchased for Resale is largely the water purchased for Garden City and is thus seasonal. The District has also been purchasing water during peak usage due to the needed Water Plant repairs/upgrade.

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Last Year (Actual)</u>	<u>Variance (Budget to Actual)</u>
Lab Treatment Supplies and Materials	829,604	653,777	560,272	(175,827)

The variance does not reflect the budget adjustment the Board approved in February 2024. The March 2024 Financial Report will include the adjusted budget.

	<u>Actual YTD</u>	<u>Budget YTD</u>	<u>Last Year (Actual)</u>	<u>Variance (Budget to Actual)</u>
Maint & Repair-Facilities	913,702	764,329	270,606	(149,372)

Maint & Repair-Facilities has been impacted by emergency repairs. While the District budget anticipates these types of repairs, the costs from year to year vary widely.

**Variance Analysis**  
**February-24**

**Expense Variances - Unfavorable (cont.)**

	Actual YTD	Budget YTD	Last Year (Actual)	Variance (Budget to Actual)
Maint & Repair-Equipment	141,013	81,360	119,135	(59,653)
Maint & Repair-Vehicles	102,445	96,885	107,846	(5,560)

The repairs to the forklift account for \$34,000 of the variance for Equipment Repairs. The variance for Vehicle Repairs was (\$17,056) last month.

**Variance Analysis  
February-24**

**Expense Variances - Favorable**

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Salaries & Wages	3,331,113	3,443,403	2,840,491	112,291

Salaries and Wages are budgeted based on approved staff positions. Vacancies at the District have created a positive variance. The variance was \$121,452 in January.

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Health Insurance	608,397	725,555	491,804	117,158

Like Salaries, the positive variance reflects the vacancy rate during the year.

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Sewer Service Charges	282,549	443,399	266,513	160,850

Sewer Service Charges include costs from Grand Strand and the City of Georgetown.

	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Last Year (Actual)</b>	<b>Variance (Budget to Actual)</b>
Auto Supplies	118,942	163,617	127,809	44,675

Vehicle fuel purchases are the main component in this line item. The FY2024 budget was adjusted for estimated fuel costs. The variance reflects fuel costs below the estimated price per gallon.

	<b>February-24</b>	<b>February-23</b>
Number of Cut-offs	67	148
District Terminated Accounts	20	16
Service Line Protection Accounts	4,993	3,864

**ADJUSTMENT STATISTICS**

	704	330	187	157	235	226	188	121	175	121	133	147
	\$ 64,593.49	\$ 21,512.55	\$ 13,632.18	\$ 13,205.51	\$ 29,419.11	\$ 37,173.01	\$ 43,544.48	\$ 24,615.02	\$ 21,336.57	\$ 18,213.23	\$ 15,567.53	\$ 17,848.48
<b>ADJUSTMENT TYPE</b>	<b>FEB. '24</b>	<b>JAN. '24</b>	<b>DEC. '23</b>	<b>NOV. '23</b>	<b>OCT. '23</b>	<b>SEPT. '23</b>	<b>AUGUST '23</b>	<b>JULY '23</b>	<b>JUNE '23</b>	<b>MAY '23</b>	<b>APRIL '23</b>	<b>MARCH '23</b>
<b>SEWER DEMAND</b>	-	-	-	-	827.70	-	-	-	-	-	-	305.25
# of Adjustments	-	-	-	-	1	-	-	-	-	-	-	1
Average per Adjustment	-	-	-	-	827.70	-	-	-	-	-	-	305.25
<b>WATER DEMAND</b>	-	-	-	-	579.36	-	-	-	-	-	-	212.52
# of Adjustments	-	-	-	-	1	-	-	-	-	-	-	1
Average per Adjustment	-	-	-	-	579.36	-	-	-	-	-	-	212.52
<b>BACKFLOW ADMIN. FEE</b>	-	-	-	-	-	-	-	-	-	269.76	-	1.23
# of Adjustments	-	-	-	-	-	-	-	-	-	4	-	1
Average per Adjustment	-	-	-	-	-	-	-	-	-	67.44	-	1.23
<b>CUSTOMER CHARGE</b>	-	-	-	-	-	7.02	-	-	6.84	39.72	-	13.68
# of Adjustments	-	-	-	-	-	1	-	-	1	2	-	2
Average per Adjustment	-	-	-	-	-	7.02	-	-	6.84	19.86	-	6.84
<b>IRRIGATION USE</b>	4,117.36	34.83	34.09	269.72	512.96	633.74	76.57	2,492.64	670.04	830.03	851.65	214.65
# of Adjustments	36	3	1	5	4	8	2	3	5	5	3	4
Average per Adjustment	114.37	11.61	34.09	53.94	128.24	79.22	38.29	830.88	134.01	166.01	283.88	53.66
<b>SEWER AVAILABILITY</b>	435.16	379.01	20.06	10.03	-	98.71	10.03	-	330.14	171.00	292.50	19.00
# of Adjustments	2	4	1	1	-	4	1	-	2	3	4	2
Average per Adjustment	217.58	94.75	20.06	10.03	-	24.68	10.03	-	165.07	57.00	73.13	9.50
<b>SEWER VOLUME CHARGE</b>	40,642.62	14,927.18	9,390.05	9,777.16	21,285.75	29,117.23	31,725.70	16,481.50	16,857.26	13,656.74	9,035.19	12,659.56
# of Adjustments	253	122	70	63	117	120	113	68	99	68	66	62
Average per Adjustment	160.64	122.35	134.14	155.19	181.93	242.64	280.76	242.38	170.28	200.83	136.90	204.19
<b>WATER AVAILABILITY</b>	39.24	12.42	12.42	-	-	6.21	-	-	6.05	102.85	2,305.40	18.15
# of Adjustments	3	2	1	-	-	1	-	-	1	2	3	3
Average per Adjustment	13.08	6.21	12.42	-	-	6.21	-	-	6.05	51.43	768.47	6.05
<b>WATER VOLUME CHARGE</b>	18,510.36	5,746.65	3,715.69	2,653.14	6,135.35	7,047.72	11,699.69	5,621.61	3,413.37	2,880.38	2,903.92	4,046.90
# of Adjustments	254	137	69	55	95	84	63	44	60	32	44	54
Average per Adjustment	72.88	41.95	53.85	48.24	64.58	83.90	185.71	127.76	56.89	90.01	66.00	74.94
<b>PENALTY</b>	698.73	406.46	447.87	495.46	77.99	262.38	22.49	19.27	52.87	262.75	18.87	111.54
# of Adjustments	150	60	43	33	17	8	6	6	7	5	9	9
Average per Adjustment	4.66	6.77	10.42	15.01	4.59	32.80	3.75	3.21	7.55	52.55	2.10	12.39
<b>SERVICE CHARGE</b>	38.02	-	-	-	-	-	-	-	-	-	-	-
# of Adjustments	2	-	-	-	-	-	-	-	-	-	-	-
Average per Adjustment	19.01	-	-	-	-	-	-	-	-	-	-	-
<b>WATER LINE PROTECTION</b>	54.00	2.00	4.00	-	-	-	2.00	-	-	-	-	82.00
# of Adjustments	2	1	1	-	-	-	1	-	-	-	-	4
Average per Adjustment	27.00	2.00	4.00	-	-	-	2.00	-	-	-	-	20.50
<b>SEWER LINE PROTECTION</b>	58.00	4.00	8.00	-	-	-	8.00	-	-	-	160.00	164.00
# of Adjustments	2	1	1	-	-	-	2	-	-	-	4	4
Average per Adjustment	29.00	4.00	8.00	-	-	-	4.00	-	-	-	40.00	41.00





# MEMO

**TO:** BOARD OF DIRECTORS

**FROM:** DOROTHY SMALL, HR MANAGER *DBS*

**DATE:** MARCH 28, 2024

**SUBJECT:** QUARTERLY AND FYD HUMAN RESOURCE EVENTS

### ARRIVALS

QUARTER	FISCAL YTD
(1) Associate Maintenance Technician (2) Customer Service Associate (1) Meter Reader	(2) Water Operator Trainee (2) Associate Maintenance Technician (4) Customer Service Associate (1) HR Generalist/Executive Assistant (3) Meter Reader

### DEPARTURES

QUARTER	FISCAL YTD
(2) Customer Service Associate (1) Executive Director (1) Maintenance Technician	(2) Relocation (2) Retirement (4) Another Job (0) Termination (0) Resignation - ILT (3) Resignation

### CURRENT VACANCIES

Associate Maintenance Technician/Maintenance Technician (3 vacancies)  
 Associate Construction Technician (1 vacancy)  
 Staff Engineer

### PROMOTIONS AND TRANSFERS

QUARTER	FISCAL YTD
(5) Level Promotions (2) Position Promotions (1) Lateral Transfer	(10) Level Promotions (3) Position Promotion (2) Lateral Transfers to Other Departments

### LICENSES AND CERTIFICATIONS OBTAINED

QUARTER	FISCAL YTD
(2) Additional Environmental Licenses	(9) Additional Environmental Licenses (1) CDL Endorsement

***CUSTOMER KUDOS (Written, Phone, Email, or Personal)***

<b>QUARTER</b>	<b>FISCAL YTD</b>
(20) Construction Department	(31) Construction Department
(15) Maintenance Department	(40) Maintenance Department
(16) Customer Service	(38) Customer Service
(0) Engineering	(2) Engineering
(0) Billing	(1) Billing
(3) Meter	(5) Meter
(0) Customer Advocate	(1) Customer Advocate
(0) Water Reclamation	(0) Water Reclamation
(0) Water Department	(1) Water Department
(0) Administration	(1) Administration
<b>TOTAL - 54</b>	<b>TOTAL - 120</b>

***INTERNAL KUDOS***

- 23 YTD

***WORKERS COMP***

<b>QUARTER</b>	<b>FISCAL YTD</b>
(1) Reportable Accidents	(1) Reportable Accidents

***AWARDS***

WEASC – Waccamaw Chapter Maintenance Person of the Year 2023 – Grant Dittenhafer

WEASC – Waccamaw Chapter Water Operator of the Year 2023 – Trey Lilly

DHEC – Facility Excellence Awards; Pawleys Island Wastewater Treatment Plant, Murrells

Inlet Wastewater Treatment Plant, Debordieu Wastewater Treatment Plant, North Santee

Wastewater Treatment Plant